

Xerox® WorkCentre™  
7220/7225  
Tabloid-/A3-size  
Colour  
Multifunction Printer



# Xerox® WorkCentre™ 7220/7225 Colour Multifunction Printer

Evaluator Guide

# About this Guide

**This Evaluator Guide introduces you to the Xerox® WorkCentre™ 7220/7225 Colour Multifunction Printer**, explains its key features and performance advantages, and provides guidance throughout your evaluation process.

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# Section 1: Introducing Xerox® ConnectKey® Technology

## Overview

**It's easy to become overwhelmed by the countless solutions that promise to fix your most pressing issues.** Choosing the right solutions for your people becomes more complex. You want solutions that simply get it done, behind the scenes – solutions that are there when you need them but stay out of mind because they just work.

### Simplicity Redefined

Xerox® ConnectKey® Technology is a software ecosystem that provides the building blocks to leverage your multifunction printer to simplify the way work gets done.

#### Solving today's complexities.

Documents are the currency of business. They are the heart of critical workflows and drive almost every aspect of business. When a group of IT managers, business managers, and mobile workers was asked, 70% said optimising document flow would help them respond to market needs more quickly and 62% said it would improve overall revenue\*. Why? Because improved employee productivity has strategic revenue-generating consequences. More-productive employees spend more time on innovation, customer service, winning new business, and making the business more competitive.

Imagine an office environment where all print devices have the same core features and functionality, thereby dramatically increasing adoption, and providing a simplified user training experience with less mistakes and faster proficiency. The common architecture

behind ConnectKey, features industry-leading security highlighted by our groundbreaking partnerships with McAfee® and Cisco® to provide additional layers of security software and greater visibility to IT.

ConnectKey enabled solutions reduce waste and paper consumption, and give you time back in your day to do your job more effectively. Plus, compatibility with energy management solutions such as Cisco EnergyWise and a mix of innovative features enable reduced power consumption so you can achieve your sustainability promises. We have rounded out this amazing ecosystem by empowering today's mobile workforce to conduct business in ways that work for them, with scalable, cloud-ready mobile solutions. And we have simplified customers' workflows through tools like ConnectKey for SharePoint®, ConnectKey for DocuShare® or Business Process Outsourcing integration through Xerox.

Whether you manage the devices yourself or choose a Xerox® Managed Print Service, you'll benefit from the tools ConnectKey offers to cut your costs and keep you moving forward.

For more information about Xerox® ConnectKey, go to [www.connectkey.com](http://www.connectkey.com).

\*"The Future of Documents: How They Drive Business, Today and Tomorrow." IDC global research study, sponsored by Xerox, January 2012.

# Section 2: Evaluating Work Group Colour Multifunction Printers

## Overview

Based on continuous study of our customers' requirements, we recommend that the following criteria be used when evaluating which colour multifunction printer to purchase for your business or organisation.

The following sections examine each of the Xerox® WorkCentre™ 7220/7225 Colour Multifunction Printer's advantages in greater detail, covering the specific features and performance attributes you should look for in a colour work group multifunction printer. When the same criteria are used to evaluate every device under consideration, you'll see how the WorkCentre 7220/7225 excels against other manufacturers' products.

**Convenience**

**Productivity**




**Security**

**Cost Control**



WorkCentre 7225 shown with optional Office Finisher, Booklet Maker, Convenience Stapler and Work Surface.

**Xerox® WorkCentre™ 7220/7225 Optimised for:**

 Scanning	 Wi-Fi
 Security	 Networking
 Sustainability	 Solutions

# Section 2: Evaluating Work Group Colour Multifunction Printers

## Convenience

**Work isn't always confined to the office – and neither are you.** Xerox® ConnectKey® Technology gives you the freedom and convenience to work when you want, where you want by keeping you seamlessly connected to the productivity tools that drive your business forward.

### How the Xerox® WorkCentre™ 7220/7225 Exceeds the Convenience Requirement

#### Ease of Use

Look for fully integrated functions that work together to create more value than the sum of their parts. Are the functions easy to learn? Is the user interface consistent from function to function? Do the network features give users full access to the power of your network? Does the device include additional software to take full advantage of digital documents?

- **Consistent operation across products.** The WorkCentre 7220/7225 features the same Xerox® ConnectKey® Technology as many other Xerox® Office products, making it easy and intuitive for users to go from one Xerox® product to another without additional training.
- **Front panel user interface.** It doesn't matter if a job is simple or complex – the newly engineered colour touch screen interface is easy to learn and offers quick job programming. It features bright, intuitive icons that can be reordered or hidden, and provides easy access to all major functions directly from the home screen. Third-party applications can be integrated with the touch screen interface as well, thanks to Xerox® Workflow Solutions, built on Xerox Extensible Interface Platform® technology.

- **Network management.** It couldn't be easier for the network administrator; the WorkCentre 7220/7225 integrates seamlessly into virtually any network environment. Network configuration is easy with CentreWare® install wizards – which eliminate the need for IT staff to reset parameters, connect users or manage job queues device by device. Onboard SNMP support lets customers integrate with other network frameworks.
- **Convert paper documents.** Scan documents to create text-searchable PDFs and single and multipage PDFs for easy archiving, organising and searching.
- **On-box Optical Character Recognition, searchable PDF.** Easily convert hard-copy documents into searchable-PDF format for faster retrieval.

#### Mobility

When at the workplace, the WorkCentre™ 7220/7225 gives your office staff the luxury of controlling device functions from any workstation. Plus, mobile professionals can stay connected to the communications tools and productivity solutions offered by the WorkCentre 7220/7225 – for more flexibility regardless of location.

- **Xerox® Mobile Print and more.** Take the mystery and anxiety out of wireless and mobile device printing. Xerox has all the options to enable secure, accurate printing from most mobile devices, to any printer or multifunction printer, regardless of brand. Whether offsite or onsite, learn more about why Xerox is the only choice for today's mobile professionals by visiting [www.xerox.com/mobile](http://www.xerox.com/mobile).

- Choose Xerox® Mobile Print Solution with an on-site server for your internal network, or behind your network's firewall, for added control and higher volume use.
- Choose Xerox® Mobile Print Cloud to easily manage local and remote locations, control visitors' printing access and "pay as you use."
- **Optional Wi-Fi connectivity.** Optional Wi-Fi connectivity lets administrators connect WorkCentre 7220/7225 devices anywhere, without the need for network cabling.
- **Mopria™ certified.** Mopria certification simplifies the mobile printing experience for tablets and smartphones to many printing devices, including the WorkCentre 7200 Series.
- **Xerox® ConnectKey® Share to Cloud.** Our cloud-based scanning solution provides easy, secure, scalable scanning to popular cloud-based repositories such as Google Docs™, Salesforce.com, Office 365 and Dropbox™, using custom-designed workflows.
- **Apple® AirPrint.** Print email, photos and important office documents directly from your Apple iPhone® or iPad® with no drivers to install.
- **Xerox® Print Service Plug-in for Android™.** This plug-in enables printing to many Xerox® printers and MFPs without the need for third-party apps or additional print drivers.

# Section 2: Evaluating Work Group Colour Multifunction Printers

## Productivity

**Opportunities happen fast.** Be ready to react with tools and technologies that can automate workflows, simplify routine tasks and take your productivity to a higher level.

### How the Xerox® WorkCentre™ 7220/7225 Exceeds the Productivity Requirement

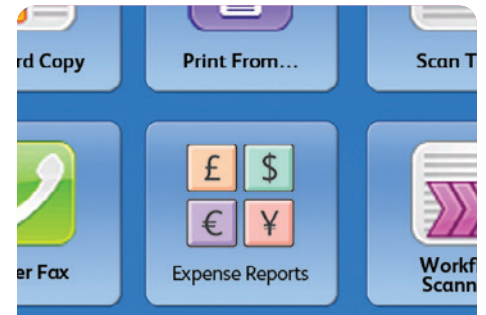
#### Management, Deployment and Remote Installation

Installing and deploying a fleet of multifunction printers throughout your organisation is a potentially time-consuming, complicated task. The process isn't limited to physically placing the units in their new environments, but also includes integrating the devices with the existing network infrastructure. Also, consider the process required to deploy printing and scanning services to your users and how automated that process can be.

- **Single print driver works with all printers.** The Xerox® Global Print Driver® supports Xerox and non-Xerox devices on the network. Never have to redeploy another print driver, saving hours of downtime.
- **Configure once, apply fleet wide.** Xerox multifunction device configurations can be cloned and distributed to all similar multifunction devices on your network, eliminating the need to configure and manage each device individually.
- **Installation.** When you choose Xerox, you can rest assured that your equipment will be delivered and installed into your environment to your specifications and expectations. All network-enabled

configurations include an embedded 10/100/1000Base-T Ethernet connection with innovative features like auto IP addressing, device naming, and Ethernet speed sensing to provide simple and automatic installation on networks. These features make the WorkCentre 7220/7225 quick and easy to get up and running. Management and system setup can be accomplished through a variety of means, including the easy, wizard-based process found within Xerox® CentreWare® Web. Additionally, the WorkCentre 7220/7225 can integrate with third-party management applications like Unicentre® TNG, IBM® Tivoli® NetView®, Microsoft® Management Console, and HP® WebJetAdmin®. Cloning capability allows fleets of devices to be installed with identical settings, eliminating the need to set up each system individually.

- **Deployment.** With the WorkCentre 7220/7225, print and scan drivers can be deployed centrally, thereby eliminating the need for IT staff to perform desk-to-desk manual installation of the driver software. In many cases, existing Xerox drivers on your network can work with your new hardware, potentially saving the step of updating your users' driver software altogether. Again, wizards are provided within CentreWare Web to aid in installing, troubleshooting, and upgrading your users' driver software, freeing up your IT staff for more pressing projects.



#### Single Touch Scanning

Use the Single Touch Scan feature to create a dedicated, easy-to-locate scan button directly on the colour touch screen interface. Assign the Single Touch Scan button its own scanning workflow for fast document distribution and archiving.

- **Xerox® Mobile Express Driver®.** Xerox® Mobile Express Driver makes it easy for mobile users to find, use and manage Xerox® and non-Xerox devices in every new location. Plug into a new network, and Xerox® Mobile Express Driver automatically discovers available printers and provides status and capability information. Save a list of “favourite” printers for each location, store application print settings for use on any printer in any network, and greatly reduce mobile support calls to IT.
- **Xerox® Global Print Driver®.** Xerox® Global Print Driver is a truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.
- **Xerox® CentreWare® software.** Xerox® CentreWare Web management software is a powerful device-management solution for IT. The free software eases the chore of installing, configuring, managing, monitoring and pulling reports from the networked printers and MFPs throughout an enterprise, regardless of their manufacturer. Xerox also addresses enterprise asset management through compatibility with network management tools for Sun, Novell®, Microsoft® and other environments. The Xerox® WorkCentre™ 7220/7225 also includes CentreWare Internet Services, an embedded web server that allows employees and IT personnel to perform detailed status checks on the system and consumables, administer system settings, and manage access and accounting controls via any standard web browser.
- **Bidirectional print drivers.** The WorkCentre 7220/7225 includes CentreWare® print drivers, which feature clear, graphical user interfaces that provide for easy, intuitive interaction with the multifunction printer. The drivers provide immediate desktop access to all WorkCentre output functions. The drivers also provide bidirectional information, indicating device and job status, currently loaded paper sizes and types, and installed options – so there is no need to consult other software to obtain such information. Easy-to-understand icons access the most commonly used functions, such as paper selection and document finishing. Plus with the Saved Settings feature, frequently used print job parameters can be stored for reuse.
- **Smarter technology.** Xerox® Smart Kit® technology constantly monitors the WorkCentre 7220/7225’ easy-to-change critical components to predict and prevent downtime.
- **Xerox® Copier Assistant®.** This software allows easier access to the copying capabilities of Xerox® multifunction devices. An alternative to the standard touchscreen, Xerox® Copier Assistant software helps everyone, especially people who are wheelchair users, blind or visually impaired, easily programme copy jobs and make copies using text-to-speech technology, screen magnification software and easy keyboard access to copying features using tab, arrow, function and hot keys.

## Reliability

Office productivity relies on tools that do their jobs day in and day out. Consider how often you need to intervene to replace paper or other consumables or to clear jams. How easy is that intervention, and how long is the device typically down? If outside assistance is required, how easy is it to schedule and how long do you have to wait? Is the device a reliable network citizen? Has it been tested and certified by independent industry participants?

- **Simple paper paths and a minimum of moving parts.** This means there is very little that can go wrong. Any paper jams or mis-feeds that do occur are all accessed from the front of the machine, making these easy issues for users to resolve without calling the IT Help Desk. Most components that wear out over time can simply be replaced without a service call. You’re up and running without delay.
- **Easy-access Smart Kit customer replaceable units.** This includes EA Toner cartridges, waste toner containers, fuser modules, drum cartridges and staple cartridges.
- **Sophisticated service delivery.** Building on the reliability that is engineered into the WorkCentre 7220/7225, Xerox has trained and developed a service delivery network that helps you maintain your equipment, address equipment issues you may encounter and train you and your users on how to get the most out of your equipment.

## Digitisation and Information Management

- **Workflow scanning.** The Xerox® WorkCentre™ 7220/7225 includes network scanning capabilities, providing a digital on-ramp for your hardcopy documents and enabling them to be distributed, edited, archived, and utilised by your enterprise applications.
- **TWAIN support.** Scan images directly into applications such as Microsoft® Word or Adobe® PhotoShop® without the need for a password.
- **Customise your solutions.** Xerox Extensible Interface Platform® Serverless technology allows creation of Xerox® ConnectKey® Apps to run on diverged ConnectKey enabled MFPs, without the need for additional IT infrastructure. This allows you to simplify and personalise the usability of your device with a range of capabilities from support applications to scanning.
- **Fax Forward to Email or SMB (optional).** allows faxes to be forwarded to email recipients or SMB sites.
- **Unified Address Book.** With ConnectKey Technology, the WorkCentre 7220/7225 enables features like the enhanced address book with favourites, which lets you seamlessly import your existing contacts and roll them out to multiple ConnectKey enabled devices.

## User Training and Helpdesk Support

- **Xerox® Online Support.** This keeps you up and running by providing instant access to searchable online help right at the WorkCentre 7220/7225 Colour Multifunction Printer's front panel. Online Support is also available from the print driver, where it gathers information stored in the printer, examines the information, diagnoses the issue and collects relevant solutions from the Xerox knowledge base. From there it either returns a solution specific to the problem or walks a user through a troubleshooting tree. So users are now able to troubleshoot printer issues directly from print driver without having to walk to the device. You get the same information our Product Support Specialists use when resolving printer problems, assisting with error codes, print quality, media jams, software installation, and more.



### Remote Control Panel

Remotely operate the WorkCentre 7220/7225 control panel from any office PC as though you were standing at the device. The Remote Control Panel makes it easier and more convenient to train users and for IT staff to remotely view and monitor the user interface. And during a remote session, walk-up users are notified at the device to prevent simultaneous system changes. Plus, advanced print drivers and free device management tools let you remotely monitor real-time performance and available resources for greater uptime.



# Section 2: Evaluating Work Group Colour Multifunction Printers Security

**For the success of your business, it's critical that sensitive information stays protected.** That's why we deploy the most complete set of features, technologies, and solutions from security-industry leaders that minimise risk by protecting vulnerable access points and critical business information.

## How the Xerox® WorkCentre™ 7220/7225 Exceeds the Security Requirement

- **Control the timing of your documents.** With Secure Print, there's no need to worry about confidential or private documents being left in the output tray, open for viewing or even taken by someone else.
- **Protect your confidential information.** Sensitive data is safe with encrypted PDF files for scanning and the WorkCentre 7220/7225 devices are compliant with the 256-bit AES FIPS 140-2 standard. Hard drive image overwrite eradicates data stored on the hard disk automatically, at specific intervals, or on command and hard disk encryption safeguards data while it's stored.
- **Secure email.** WorkCentre 7220/7225 devices are compatible with mail service providers such as Google and Yahoo so that emails can be scanned to email securely.
- **Permit only authorised users.** Allow access to the device with Xerox user permissions, network authentication, IP filtering, and smart card, role-based and function-level login.
- **Protect against threats.** The WorkCentre 7220/7225 includes McAfee® technology integration, resulting in the industry's first lineup of multifunction printers that protect themselves from potential outside threats. McAfee's whitelisting technology ensures only safe, pre-approved files or functions are executed on your devices, minimising the need to manually update software levels against new security threats. Also, seamless integration with the Xerox® Managed Print Services toolset and McAfee ePolicy (ePO) allows for easy tracking and monitoring.
- **Manage Policies.** Automatic Cisco® TrustSec Identity Services Engine (ISE) integration provides comprehensive visibility of all Xerox® ConnectKey® enabled MFPs' endpoints to enforce IT-centric security policies and compliance.
- **Stay compliant with regulations.** WorkCentre 7220/7225 devices comply with the latest security standards across industries, including government, finance and healthcare. These include Common Criteria, HIPAA, Data Protection Act, COBIT and more. These devices can conform to any standard, with controls available to match your needs.

### Convenience Authentication

Xerox® multifunction printers built on ConnectKey Technology can be upgraded with optional solutions to deliver even greater cost control capabilities. They support many card reader technologies that enable users to log into the device using a proximity card, student ID, or security card, providing a secure method of authentication, tracking usage and billing.

# Section 2: Evaluating Work Group Colour Multifunction Printers

## Cost Control

**Your business depends on keeping costs in check.** With Xerox, you can gain an important competitive advantage with innovative tools that help you save time, control costs, simplify the way you manage printing in your office, and get a significant return on your investment.

### How the Xerox® WorkCentre™ 7220/7225 Exceeds the Cost Control Requirement

#### Control Costs

- **Manage, track and report device usage.** Use Xerox® Standard Accounting tools to control print quantities and charge-back options. Advanced solutions from Xerox Alliance Partners deliver even more helpful tools for larger office environments.
- **Customise your print driver settings for economy and efficiency.** For example, choose N-up for printing multiple pages on a single sheet as your default. Adjust settings for specific applications, such as always printing emails in black and white.
- **Secure Print with timed deletion.** With this feature, users are required to enter a passcode at the device to release the job and documents not printed within a set time will be deleted. That means less documents are unnecessarily printed and left at the device.
- **Print responsibly.** By default, our print driver is set to two-sided printing.
- **Control colour output.** Administrators can limit users' print output to black and white only by applying this setting within the driver.
- **Reduce unclaimed prints.** With the Hold All Jobs Queue feature, jobs are printed only when the user walks up to the device and releases it.

#### Reduce Energy Consumption

- **Energy Management.** With Cisco EnergyWise, enabled by Xerox® Power Management Information Base (MIB), you can control, manage and report your device's power consumption information, and set optimal power states and timeout intervals.
- **ENERGY STAR® and EPEAT qualified.** WorkCentre 7220/7225 devices meet the stringent ENERGY STAR requirements for energy use, and the EPEAT (United States) comprehensive environmental rating system.
- **EA Toner.** Our EA Toner with ultra low melt technology achieves minimum fusing temperature at 68 degrees F (20 degrees C) lower than conventional toner for even more energy savings and brilliant glossy output even on ordinary paper.
- **LED scanner.** The power consumption of the scanner using LED lighting is 1/3 of traditional scanners using fluorescent lamps.

Visit our website, [www.xerox.com/environment](http://www.xerox.com/environment), to learn more about our environmental stewardship efforts.



#### Keep your costs under control.

User Permissions allow the ability to restrict access to print features by user, group, time of day, or by application. For example, rules can be set so that all Microsoft® Outlook® emails automatically print in duplex mode and in black and white; and all PowerPoint® presentations print in colour.

# Section 3: Configuration Summary, Product Specifications, Finishing Options and Supplies and Support Resources

## Configuration Summary

ConnectKey®

The WorkCentre 7220/7225 Colour Multifunction Printer is built on Xerox® ConnectKey® Technology. For more information, go to [www.connectkey.com](http://www.connectkey.com).

Device Specifications		WorkCentre 7220	WorkCentre 7225
Speed		Up to 20 ppm colour and black and white	Up to 25 ppm colour and black and white
Duty Cycle <sup>1</sup>		Up to 50,000 pages / month	Up to 60,000 pages / month
Hard Drive / Processor / Memory		Minimum 160 GB / 1.2 GHz Dual-core / 2 GB system plus 1 GB page memory	
Connectivity		10/100/1000Base-T Ethernet, High-Speed USB 2.0 Direct Print, Optional Wi-Fi (with Xerox® USB Wireless Adapter)	
Controller Features		Unified Address Book, Remote Control Panel, Online Support (accessed from the user interface and print driver), Configuration Cloning	
<b>Copy and Print</b>			
Copy Resolution		Up to 600 x 600 dpi	
Print Resolution		Up to 2400 x 600 image quality	
First-copy-out Time (as fast as)		8.4 seconds colour / 7.1 seconds black and white from the Platen	8.7 seconds colour / 7.2 seconds black and white from the Platen
First-print-out Time (as fast as)		8.8 seconds colour / 7.0 seconds black and white	9.1 seconds colour / 7.1 seconds black and white
Page Description Languages		PCL® 5c / PCL 6, XML Paper Specification (XPS®), Adobe® PostScript® 3™ (Optional), PDF <sup>2</sup>	
Print Features		Print from USB <sup>2</sup> , Earth Smart Driver Settings, Job Identification, Store and Recall Driver Settings, Bi-directional Real-time Status, Colour By Words <sup>3</sup> , Application Defaults, Two-sided Printing (as default)	
Mobile Printing		Apple® AirPrint, Xerox® PrintBack, Xerox® Mobile Print Solution (Optional), Xerox® Mobile Print Cloud (Optional), Mopria™ certified, Xerox® Print Service Plug-in for Android™	
<b>Scan</b>	Standard	<b>Destinations:</b> Scan to Mailbox, Scan to USB, Scan to Email, Scan to Network; <b>File Formats:</b> PDF, PDF/A, XPS, JPEG, TIFF; <b>Convenience Features:</b> Scan to Home, Single Touch Scan, Searchable PDF, Single/Multi-Page PDF / XPS / TIFF, Encrypted / Password Protected PDF, Linearised PDF / PDF/A	
	Optional	<b>Software Packages:</b> ConnectKey® for SharePoint®, ConnectKey® for DocuShare®, ConnectKey® Share to Cloud, Xerox® Scan to PC Desktop® SE and Professional, other solutions available through various Xerox Alliance Partners	
<b>Fax</b>	Standard	Internet Fax, Fax Build Job, Network Server Fax Enablement	
	Optional	Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)	
<b>Security</b>	Standard	McAfee® Embedded, McAfee ePolicy (ePO) Compatible, HDD Overwrite, 256-bit Encryption (FIPS 140-2 compliant), Common Criteria Certification (ISO 15408), Secure Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity Services Engine (ISE) Integration, Network Authentication, SSL, SNMPv3, Audit Log, Access Controls, User Permissions	
	Optional	McAfee Integrity Control, Xerox Secure Access Unified ID System®, Smart Card Enablement Kit (CAC/PIV.NET)	
<b>Accounting</b>	Standard	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement	
	Optional	Equitrac Express®, Equitrac Office®, Equitrac Professional®, YSoft® SafeQ®, other network accounting solutions available through various Xerox Alliance Partners	
<b>Paper Input</b>	Standard	<b>Duplex Automatic Document Feeder:</b> 110 sheets; Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm; Custom sizes: 3.3 x 4.9 in. to 11.7 x 17 in. / 85 x 125 mm to 297 x 432 mm	
		<b>Bypass Tray:</b> 50 sheets; Custom sizes: 3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm	
		<b>WorkCentre 7220/7225 (Trays 1 and 2 with Stand):</b> 520 sheets each; Sizes: 5.5 x 8.5 in. to 11 x 17 in. / A5 to A3; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm	
		<b>WorkCentre 7220T/7225T (Trays 1-4):</b> 520 sheets each; Sizes: 5.5 x 8.5 in. to 11 x 17 in. / A5 to A3; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm	
	Optional	<b>Envelope Tray:</b> Up to 60 envelopes: #10 commercial, Monarch, DL, C5; Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 mm	
<b>Paper Output / Finishing</b>	Standard	<b>Dual Catch Trays:</b> 250-sheets each, Lower tray offsets	
	Optional	<b>Integrated Office Finisher:</b> 500-sheet stacker, 50 sheets stapled, single-position stapling <b>Office Finisher LX:</b> 2,000-sheet stacker, 50 sheets stapled, 3-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch) <b>Convenience Stapler:</b> staples 50 sheets	

<sup>1</sup> Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

<sup>2</sup> PostScript option is required to print PDFs or PostScript files from a thumb drive; <sup>3</sup> Only available in the optional Adobe® PostScript® 3™ driver.

Go to [www.xerox.com/office/WC7200Specs](http://www.xerox.com/office/WC7200Specs) for more detailed specifications and capabilities.

# Section 3: Configuration Summary, Product Specifications, Finishing Options and Supplies and Support Resources

## Product Specifications

Product Specifications				
<b>Operating Systems</b>	Microsoft® Windows® XP (32- and 64-bit) Windows Server 2003 (32- and 64-bit) Windows Server 2008 (32- and 64-bit) Windows Server 2012 Windows Vista (32- and 64-bit) Windows 7 (32- and 64-bit) Windows 8 (32- and 64-bit) Windows 8.1 (32- and 64-bit) AS400 (PCL output only)			
<b>Operating Systems</b> (PostScript Kit required)	Mac OS 10.5, 10.6, 10.7, 10.8 PowerPC AIX 5 Solaris® 9, 10 Solaris SPARC 10 HP-UX® 11v2 IBM® AIX® 5 Redhat® Fedora® Core 15-17, 19 x86 Redhat Enterprise 4 and 5 openSUSE® 11 and 12 Ubuntu® 12, 10 x64 Italian HP-UX 11i v3 Unix®			
<b>Media Handling</b> Duplex Automatic Document Feeder	Capacity: 110 sheets Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. / A5 to A3 Weights: 16 lb. bond to 80 lb. cover / 60 to 216 gsm			
Bypass Tray	Capacity: 50 sheets Custom sizes: 3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm Weights: 16 lb. bond to 32 lb. bond / 50 gsm to 128 gsm			
Trays 1 and 2 with Stand (WorkCentre 7220/7225)	Capacity: 520 sheets each Custom Sizes from 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm Weights: 16 lb. bond to 140 lb. index / 60 to 256 gsm			
Trays 1-4 (WorkCentre 7220T/7225T)	Capacity: Trays 1-4: 520 sheets each Custom Sizes from 5.5 x 7.2 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm Weights: 16 lb. bond to 140 lb. index / 60 to 256 gsm			
Envelope Tray (Optional—Replaces Tray 1)	Capacity: Up to 60 envelopes Sizes: #10 Commercial (9.25 x 4.125 in.), Monarch, DL, C5 Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 mm Weights: 20 lb. bond to 24 lb. bond / 75 to 90 gsm			
<b>Operating Environment</b> Required Temperature Range	50° to 82° F (10° to 28° C)			
Required Relative Humidity	15% to 85%			
Sound Power Levels	Operating 6.96 LwAd (B), Standby: 4.26 LwAd (B)			
Sound Pressure Levels	Operating: 52 LpAm (dBA), Standby: 26.7 LpAm (dBA)			
<b>Electrical</b>	North America	Voltage: 110-127 VAC +/- 10% Frequency: 50 / 60 Hz +/- 3%, 15 A		
	Europe	Voltage: 220-240 VAC +/- 10% Frequency: 50 / 60 Hz +/- 3%, 10 A		
<b>Dimensions</b>	Width	Depth	Height	Weight
Base Configuration	23.0 in. / 585 mm	25.2 in. / 640 mm	44.6 in. / 1,132 mm	257 lbs. / 117 kg
With Integrated Office Finisher	23.0 in. / 585 mm	25.2 in. / 640 mm	44.6 in. / 1,132 mm	284 lbs. / 129 kg
With Office Finisher LX (with Booklet Maker)	45.8 in. / 1,164 mm	25.6 in. / 651 mm	44.6 in. / 1,132 mm	319 lbs. / 145 kg
<b>Certifications</b>	FCC Class A Compliant (US), ICES Class A Compliant (Canada) CSA Listed (UL 60950-1, Second Edition) GS Mark ENERGY STAR® EPEAT (United States) GOST NOM Blue Angel ECOLOGO® CE Marked Common Criteria (IEEE 2600.2 standard) Citrix Certified WHQL IPv6 Ready Cerner MEDITECH SAP To view the latest list of certifications, go to <a href="http://www.xerox.com/OfficeCertifications">www.xerox.com/OfficeCertifications</a> .			

# Section 3: Configuration Summary, Product Specifications, Finishing Options and Supplies and Support Resources

## Finishing Options and Supplies

### Finishing Options



#### 1 Integrated Office Finisher

- Basic finishing that can be integrated into the internal catch tray of the Xerox® WorkCentre™ 7220/7225 without requiring more space
- 500-sheet stacking
- 50-sheet single-position stapling



#### 2 Office Finisher LX

- 2,000-sheet stacking
- 50-sheet multiposition stapling
- Optional hole punching
- Optional Booklet Maker (score/crease, saddle stitch)



#### 3 Booklet Maker (for Office Finisher LX)

- Up to 40 booklets (2-15 sheets per booklet – 80 gsm or less)
- Saddle-stitch Stapling – 2-15 sheets / 8 – 60 page booklet; 16 lb. bond to 24 lb. bond (60 to 90 gsm)
- Score/Crease – 1-15 sheets / unstapled



#### 4 Convenience Stapler (includes Work Surface)

- Staples 50 sheets (based on 20 lb. bond)

### Supplies

Toner Cartridges (Sold)	Black	22,000 pages <sup>1</sup>	006R01461
	Cyan	15,000 pages <sup>1</sup>	006R01462
	Magenta	15,000 pages <sup>1</sup>	006R01463
	Yellow	15,000 pages <sup>1</sup>	006R01464
Staple Cartridges	for Integrated Office Finisher, Office Finisher LX and Convenience Stapler (1 cartridge per carton)	5,000 each cartridge	008R12964
	for Office Finisher LX Booklet Maker (8 cartridges per carton)	2,000 each cartridge	008R12897
Staple Refills	for Integrated Office Finisher, Office Finisher LX and Convenience Stapler (3 refills per carton)	5,000 each refill	008R12941
Xerox® Smart Kit® Drum Cartridge	Black	7220: 67,000 pages <sup>1</sup> 7225: 74,500 pages <sup>1</sup>	013R00657
	Cyan	7220: 51,000 pages <sup>1</sup> 7225: 54,500 pages <sup>1</sup>	013R00660
	Magenta	7220: 51,000 pages <sup>1</sup> 7225: 54,500 pages <sup>1</sup>	013R00659
	Yellow	7220: 51,000 pages <sup>1</sup> 7225: 54,500 pages <sup>1</sup>	013R00658
Waste Toner Container	1 Cartridge	33,000 pages <sup>1</sup>	008R13089
Fuser Module	110 Volt	100,000 pages	008R13087
	220 Volt	100,000 pages	008R13088
Second Bias Transfer Roll	1 Assembly	200,000 pages	008R13086
Transfer Belt	1 Assembly	200,000 pages	001R00610

<sup>1</sup> Approximate pages. Declared Yield based on 3 page job size, 20 % colour and 80 % Black and White ratio, using letter / A4 media. Yield will vary based on media size, image area coverage, media orientation and usage patterns.

# Section 3: Configuration Summary, Product Specifications, Finishing Options and Supplies and Support Resources

## Support Resources

### Unrivalled Service and Support

Behind every Xerox® product is a large network of customer support that's unrivalled in the industry and available when you need it. Xerox service professionals use leading-edge technologies to keep you up and running. They're even linked to the engineers who designed your product, so you can be confident when you choose Xerox. And genuine Xerox® supplies are always readily available.

### Xerox® Office Services Support

#### Asset Management Services

- Asset Optimisation and Tracking – Process and tools to optimise an enterprise's office output infrastructure and reduce hard costs
- Break-Fix Management – Single point of ownership and management for break-fix service of all brands of office output devices, regardless of manufacturer
- Supplies Management – Process and tools to procure, monitor and replenish all document-related supplies proactively

### Imaging and Output Management Services

- Output Management – Single point of management of office output from all output devices, regardless of manufacturer
- Image Capture and Workflow – Cost-efficient solutions for capturing, managing, retrieving and distributing information into digital repositories

#### Support Services

- Technology Procurement and Deployment – A creative and flexible end-to-end print/computer product acquisition solution that uses a single-point-of-contact model while lowering the total cost of acquisition
- Help Desk Services – A broad range of enterprise services, managed through a centralised single point of contact and delivered through either an on-site or off-site model
- End User Services – Microsoft® software implementation, IT project consulting, and customer education

#### Access Managed Services

- Student and Library Patron Access – Custom designed and implemented customer-managed solutions

### Additional Information Sources

#### WorkCentre 7220/7225 Front Panel:

- The front panel offers tools and information pages to help with machine setup, feature selections, operational problems, media feed and supply issues.

#### Customer Documentation:

- Installation Guide
- Quick Use Guide
- Software and Documentation CD-ROM

#### On the Web:

Visit [www.xerox.com/office](http://www.xerox.com/office) for:

- Product, supplies, and support information
- Downloading drivers
- Finding your local reseller
- Online documentation

Visit [www.xerox.com/office/support](http://www.xerox.com/office/support) for:

Support and service information, including the same troubleshooting Knowledge Base used by Xerox Customer Support staff to provide the latest technical information on:

- Application issues
- Errors
- Print-quality issues
- Troubleshooting

# Notes

For more detailed specifications, go to [www.xerox.com/office/WC7200Specs](http://www.xerox.com/office/WC7200Specs).

Build and configure your own Xerox® WorkCentre™ 7220/7225 Colour Multifunction Printer at [www.buildyourownxerox.com/connectkey](http://www.buildyourownxerox.com/connectkey).

Return spent imaging supplies through the Xerox® Green World Alliance collection/reuse/recycling programme. For more information, visit [www.xerox.com/about-xerox/recycling](http://www.xerox.com/about-xerox/recycling).

### Questions? Comments? Problems?

If you have any questions, please contact your Xerox sales representative or visit us on the web at [www.xerox.com/office](http://www.xerox.com/office).