

# Xerox® WorkCentre™ 4260

## Black and White Multifunction System



### WorkCentre 4260S

A powerful multifunction system with automatic two-sided copy/print/scan, 600-sheet input capacity and Colour Scan to Email, Scan to Network and Scan to USB memory drive



### WorkCentre 4260X

All the features of the WorkCentre 4260S plus Embedded Fax and LAN Fax



### WorkCentre 4260XF

This configuration adds a 500-sheet paper tray, 2000-sheet High Capacity Feeder and Finisher

	WorkCentre 4260S	WorkCentre 4260X	WorkCentre 4260XF
<b>Output Speed</b>			
Single Sided	Up to 53 (4260) ppm A4 (210 x 297 mm)		
Automatic Two-Sided	Up to 35 (4260) ppm A4 (210 x 297 mm)		
<b>Paper Handling - Input</b>			
<b>Duplex Automatic Document Feeder</b>			
Capacity <sup>1</sup>	100 sheets		
Sizes	Custom Sizes: 70 x 152 mm to 216 x 356 mm		
Weights	50 to 120 gsm		
<b>Bypass Tray</b>			
Capacity <sup>1</sup>	100 sheets		
Sizes	Custom Sizes: 99 x 147 mm to 216 x 356 mm		
Weights	60 to 200 gsm		

<sup>1</sup> Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

<b>Media Types</b>	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Heavyweight Archive Postcards
<b>Tray 1 (Standard)</b>	
<b>Capacity<sup>1</sup></b>	500 sheets
<b>Sizes</b>	Custom Sizes: 99 x 147 mm to 216 x 356 mm
<b>Weights</b>	60 to 105 gsm
<b>Media Types</b>	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive Postcards
<b>Tray 2 (Standard on 4260XF)</b>	
<b>Capacity<sup>1</sup></b>	500 sheets
<b>Sizes</b>	Custom Sizes: 99 x 147 mm to 216 x 356 mm
<b>Weights</b>	60 to 105 gsm
<b>Media Types</b>	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive Postcards

<sup>1</sup> Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

High Capacity Feeder (Standard on 4260XF)	
Capacity <sup>1</sup>	2000 sheets
Sizes	Custom Sizes: 148 x 210 mm to 216 x 356 mm
Weights	60 to 105 gsm
Media Types	Plain paper Card Stock Recycled Punched Pre-printed Archive Postcards
Paper Handling - Output	
Standard Output	500 sheets
Finishing	Offline Convenience Stapler: 50-sheet, single position (standard on 4260XF)
Print	
First-Page-Out-Time	As fast as 6 seconds
Print Resolution	600 x 600 dpi (up to 1200 x 1200 enhanced image quality)
Memory (Std/max)	256 MB / 512 MB
Processor	500 MHz
Hard Disk Drive	80 GB (Standard)
Language Support	Postscript® 3™ compatibility PCL® 5e emulation PCL® 6 emulation
Connectivity	USB 2.0, 10/100/1000 Base-TX Ethernet
Printing Features	Custom page size Watermark Secure Print Sample Set Delayed Print Cover Selection Paper Selection by Attribute Toner Saver N-Up Image Rotation Saved Settings Booklet Creation Fit to New Paper Size Collation Print to / From Hard Drive Print from USB Memory Drive

<sup>1</sup> Paper capacities are based on 75 gsm stock; capacities will vary with different weight stocks.

<b>Print Drivers</b>	Microsoft® Windows® 2003 Server/XP/XP Professional/Vista Mac OS® X version 10.3 and above Sun Microsystems Solaris™ 9/10 Linux Red Hat® ES Fedora™ Core 4 SUSE IBM AIX® 5 HP-UX 11.0/11i Novell NetWare® (IP only) SCO® Xerox® Global Print Driver® Xerox® Mobile Express Driver®
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<b>Font Capability</b>	136 PostScript® fonts 80 PCL® fonts
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**Copy**

<b>Document Scanner</b>	Duplex Automatic Document Feeder with 100-sheet capacity
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<b>Sides (input:output)</b>	1:1, 1:2, 2:2 and 2:1
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<b>Quantity</b>	1 to 999
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<b>Resolution</b>	600 x 600 dpi
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<b>Concurrency</b>	Concurrent scanning and printing
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<b>First-Copy-Out-Time</b>	As fast as 5 seconds
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<b>Copy Features</b>	Collation Reduce/Enlarge 25 to 400 % (from Platen and ADF) Book Copying Mixed-size Originals Edge Erase Image Shift Booklet Creation Covers Lighten/Darken Transparency Separators Multi-up ID Card Copy Copy to Hard Drive Background Suppression Poster
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**Fax**

**Embedded Fax<sup>2</sup>, LAN Fax (Optional on 4260S – 1 line), Network Server Fax Enablement (Optional)**

<b>Fax Speed</b>	33.6 Kbps
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<b>Memory</b>	80 GB
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<b>Resolution</b>	Up to 600 x 600 dpi (superfine) resolution
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<b>Compression</b>	MH, MR, MMR, JPEG and JBIG
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<b>Fax Features</b>	Colour Fax Send Address Book Polling Mailboxes Forward to Fax / Email Secure Fax
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<sup>2</sup> Analogue phone line required.

Scan	
<b>Capability</b>	Black and white and colour scanning
<b>Concurrency</b>	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
<b>Input Speed</b>	Black and white: Scan up to 53 ipm (A4) Black and white Text and Photo: Scan up to 53 ipm (A4) Colour: Scan up to 24 ipm (A4)
<b>Resolution</b>	600 x 600 dpi 400 x 400 dpi 300 x 300 dpi (colour maximum) 200 x 200 dpi 100 x 100 dpi 72 x 72 dpi
<b>Maximum Scan Area</b>	218 x 400 mm
<b>Network Protocol</b>	FTP HTTP HTTPS SMB
<b>File Formats</b>	TIFF Multipage TIFF JPEG PDF
<b>Supported Scan Destinations</b>	Scan to Email Network Scanning Network Scan to TWAIN/WIA applications
<b>Scan to Email</b>	<ul style="list-style-type: none"> <li>• Direct document email from device</li> <li>• Manual or directory Exchange/Notes/LDAP address searching</li> <li>• “From” field auto-populated from LDAP (only when authentication is used)</li> </ul>
<b>Network Scanning</b>	Uses templates to send scanned images to predefined locations
<b>Scan to USB</b>	Scans can be loaded directly onto a user’s portable USB storage device
Scanning Solutions	
<b>Xerox® Scan to PC Desktop® Personal Edition (1 Seat)</b>	<p>A desktop and server-based offering that provides document imaging, archiving, editing and organisation tools</p> <ul style="list-style-type: none"> <li>• ScanSoft PaperPort – image viewing and file management software</li> <li>• ScanSoft OmniPage (for desktop/client installation) – OCR and file format conversion software</li> <li>• Image Retriever – provides fully automated retrieval of scanned images direct from a scan enabled Xerox WorkCentre to individual desktops</li> </ul>
Accounting	
Xerox® Standard Accounting	
<b>Tracking</b>	Copy, Print, Fax and Scan usage
<b>Accounting</b>	Up to 500 User accounts Up to 250 General accounts Up to 250 Group accounts
<b>Features</b>	Enable/disable via the web UI or the GUI in tools, admin can manage the feature remotely via the web UI, Data can be exported via a CSV file, user required to enter XSA ID into the print driver when submitting a print job, similar to secure print.
<b>Network Accounting Enablement (Optional)</b>	Enhanced Network Accounting with up to the minute data on how the device is being used; comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and server fax. Various options available through Xerox Alliance Partner solutions. For details visit <a href="http://www.xerox.com">www.xerox.com</a>

<b>Accounting Control</b>	Xerox® Standard Accounting Network Accounting (with third party integration) Supports Foreign Device Interface
<b>Security</b>	
<b>Security Features</b>	<b>WorkCentre 4260S, 4260X, 4260XF</b> Image overwrite security Network Authentication 802.1x SNMPv3 Audit log HTTPS (SSL) Secure Print Secure Fax (enabled when Fax Kit is added) IPSec Secure LDAP IPv6 Xerox Secure Access Unified ID System <sup>3</sup> Common Access Card Enablement Kit (optional)
<b>Device Management</b>	
<b>Xerox CentreWare® Web</b>	
	<ul style="list-style-type: none"> <li>• A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system</li> <li>• Works with any SNMP-managed printer from any manufacturer</li> <li>• Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management</li> </ul>
<b>Xerox CentreWare® Internet Services - Integrated Device Web Page</b>	
<b>Device Status</b>	Web server embedded <ul style="list-style-type: none"> <li>• Tray status/contents</li> <li>• Consumables status</li> </ul>
<b>Print Queue Viewing</b>	Complete job print queue management—hold, release, promote and delete
<b>Job Submission</b>	Print-ready files (PS, PCL, TIFF, PDF) Output feature selection
<b>Device Administration</b>	Allows simple, remote installation setting of configuration options and management of the device
<b>Browsers</b>	Windows® XP, 2000: Netscape Navigator®, Firefox® Microsoft® Internet Explorer Macintosh® 9.x/OS X: Netscape Navigator® 6.x, Apple® Safari™, Firefox® Linux: Netscape® 6.x
<b>Device Specifications</b>	
<b>Duty Cycle</b>	
	Up to 250,000 pages per month
<b>Recommended Monthly Print Volume</b>	
	Up to 30,000 pages per month
<b>Rated Engine Life</b>	
	Up to 1,500,000 pages

<sup>3</sup> Without EIP functionality.

Power Consumption				
Printing	794 watts			
Standby	111 watts			
Power save	20 watts			
Warm up (from power save)	First Print: As fast as 32 seconds User Interface ready and programmable: 2 seconds			
Warm up (from power on)	First Print: 73 seconds (maximum) User Interface ready and programmable: 54 seconds (maximum)			
Operating Temperature Range	10° to 32° C			
Storage Temperature Range	20° to 40° C			
Maximum Humidity Range	20 % to 80 %			
Dimensions and Weights	Width	Depth	Height	Weight
4260S	622 mm	483 mm	648 mm	44 kg
4260X	622 mm	483 mm	648 mm	44.5 kg
4260XF	1,003 mm	660 mm	1,168 mm	93 kg
Package Dimensions	Width	Depth	Height	Weight
4260S	815 mm	602 mm	701 mm	51.6 kg
4260X	815 mm	602 mm	701 mm	51.9 kg
4260XF	660 mm	876 mm	2,032 mm	126.5 kg
Certifications				
	FCC Part 15, Class A, FCC Part 68, Listed UL 60950-1/CSA 60950-1-03, CE Mark applicable to Directives 2006/95/EC, 2004/108/EC and 1999/5/ EC, Section 508 ADA, Cerner Tested and Certified			
What Comes in the Box				
	WorkCentre 4260 Starter Toner cartridge (12,000 print capacity) <sup>4</sup> Drum cartridge (80,000 yield) <sup>5</sup> Software and documentation CD, User manual, Quick Installation guide and Warranty booklet. Power cord Fax phone cord (X and XF configurations)			

<sup>4</sup> Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

<sup>5</sup> Yield will vary depending on job run length, media size and orientation.

# Xerox® WorkCentre™ 4260

Supplies and Options	Description	Order Number
	Toner Cartridge – approx. 25,000 pages <sup>4</sup>	106R01409
	Drum Cartridge – approx. 80,000 pages <sup>5</sup>	113R00755
	Maintenance Kit – 200,000 pages <sup>5</sup>	115R00063
	Network Accounting Kit	098S04928
	Network Fax Server Kit	098S04931
	1-line Fax Kit UK/NL/BE/FR/IE	498K18850
	1-line Fax Kit FI/DK/NO/SE	498K18860
	1-line Fax Kit DE/AT/CH/IT/ES/PT/GR	498K18870
	256 MB Memory	098N02200
	500-Sheet Paper Tray	098N01524
	Cabinet Stand (with storage) <sup>6</sup>	097S03677
	Stand (without storage) <sup>7</sup>	097S03678
	2000-Sheet High Capacity Feeder	097N01684
	Integrated Finisher (500-sheets, 50-sheet stapler)	097N01715
	Staple Cartridge (3 x cartridges x 5,000 staples each)	008R12941
	Foreign Device Interface Kit	097N01676
	Common Access Card Enablement Kit (card reader not included)	497K09950
	Xerox Secure Access Kit	
	EU with HID 125KHz card reader	301N26440
	EU with Magstripe card reader	301N26450
	EU with Legic card reader	301N26460
	EU with Mifare/HID iClass card reader	301N26470
<b>Country of Origin</b>		
	Manufactured in Korea	

<sup>4</sup> Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

<sup>5</sup> Yield will vary depending on job run length, media size and orientation.

<sup>6</sup> Requires one additional 500-sheet paper tray.

<sup>7</sup> Requires three additional 500-sheet paper trays.

## Supplies Recycling Programme

Consumables for the WorkCentre 4260 are part of the Xerox Green World Alliance Supplies Recycling Programme. For more information, please visit the Green World Alliance website at [www.xerox.com/gwa](http://www.xerox.com/gwa).

