

## What will SMARTdocument Travel do for my business?

- a. Enhance functionality of a scan-enabled Xerox MFP.
- b. Enable one-touch scanning into document management systems such as Xerox DocuShare®, MS SharePoint and Interwoven.
- c. Capture different types of content - such as Word or Excel - and transform them into searchable PDF formats without using additional client software at each desktop.
- d. Ensure compliance in heavily regulated industries:
  - Banking and Finance
  - Healthcare
  - Government
  - Legal
  - Financial
- e. Process forms and extract data from index fields on paper invoices or health care forms.

## SMARTdocument Travel works for you to...

- Reduce costs
- Leverage existing Xerox devices
- Reduce the time & labor to process and archive documents
- Minimize shipping costs
- Enhance productivity
- Reduce document cycle times
- Improve accuracy
- Ensure compliance
- Create audit trails of document handling activities
- Authenticate at device panel for added security
- Reduce document loss
- Improve customer service
- Minimize time spent on user training
- Centrally manage all document workflows

## Product differentiators:

- Works with all Xerox MFP including EIP-enabled devices
- Competitively priced
- Enables distributed capture with centralized management of workflows
- Can browse, scan and index into shared folders, document management containers directly from your EIP-enabled device
- Price not contingent on page volume or number of users
- Supports all major document management systems including DocuShare, Documentum and others.
- Free 30 day evaluation download
- Scalable solution
- Open platform has the ability to create custom modules in Java or VB scripts.

## Benefits:

- **Knowledge sharing** - Increase information sharing and collaboration
- **Consistency** - Create consistent document capture solutions
- **Cost effectiveness** - Shorten business processes and reduce costs
- **Ease of use** - Encourage users to share more
- **Central Management** - Centrally control electronic document flow
- **Extended scanning capabilities** - Capture, process, and route to various applications
- **Device Integration** - Compatible with industry-leading capture devices, sources, process applications, and document management solutions

## ...And more benefits

- Customize for exact match to business process requirements
- Automate document capture from remote locations into central business systems
- Real time document processing and availability
- Provides a single, consistent capture interface for all content regardless of the format or source



# Xerox SMARTdocument Travel™ Powered by AutoStore™

Call today. For more information, call 1-800-ASK-XEROX or visit us at [www.xerox.com/office](http://www.xerox.com/office)



# Xerox SMARTdocument Travel™

**Xerox's commitment to meeting and exceeding customers' document-related challenges has never been more evident.** Working closely with our Xerox Software Partners, we custom build solutions that leverage the power and flexibility of Xerox Multifunction Printers (MFPs), with the latest in business automation technology. Through partnerships, technology, and business process innovation, Xerox simplifies your every day business processes.

## Benefits:

- Stay on top of paperwork
- Compatible with Xerox MFPs
- Centrally manage workflows
- Intuitive & easy to use

## Streamline the journey from document to destination...

Whoever said "Time is money" was right. By giving you a flexible, convenient and time saving way to manage your document workflow, Xerox SMARTdocument Travel helps you move your paper and electronic documents quickly and accurately – giving your business more time to generate deals, receive payments, compete for bids, and do whatever else it takes to increase income and viability.

## Stay on top of paperwork

One-touch scanning from a centrally controlled Xerox digital copier or MFP lets you scan, index and send all of your important documents to virtually any document management system. There's no need to process multiple electronic documents individually, or to manually sort through paper files. Just click and go. And, that's not all that happens. Each time you enter your user ID on the Xerox MFP, SMARTdocument Travel will give you a full range of processing options to choose from:

- Image blurry? Put away the magnifying glass and use the imaging enhancement features.
- A spreadsheet needs to be opened by someone who doesn't have Excel? Easy. Transform it into a searchable PDF.
- Want to send a document to the UK and Kansas? No problem. Scan once and send to multiple destinations.
- Sensitive documents? No worries. Encrypt the document and set the workflow to accept only authenticated users.

## Compatible with existing Xerox MFPs

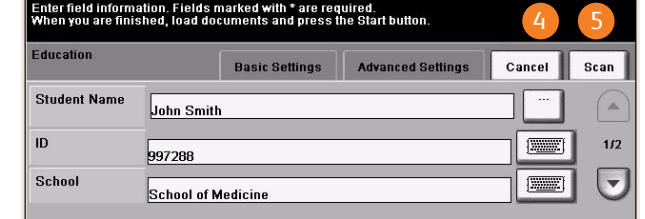
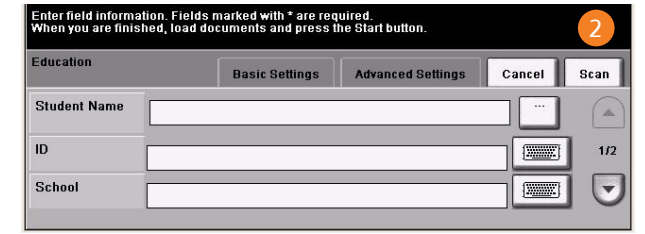
Calling all Xerox devices! SMARTdocument Travel is compatible with existing Xerox MFPs. Your IT administrator can install the software and set up workflows in less than two hours. Once set up, users immediately start making their job easier and more efficient. Just think: This powerful content management tool may be sitting right outside your office door.

## Centrally manage workflows

With users and devices spread across multiple offices, floors, locations – and even continents, you don't want to have to run around looking for interoffice mail envelopes or courier pouches. SMARTdocument Travel saves you legwork by having all the delivery requirements for a document specified from one location. Send to email addresses, network folders, printers, databases, faxes – and more. SMARTdocument Travel is all about choices.

## Intuitive & easy to use

SMARTdocument Travel gets the most from your MFP with the least amount of hassle. The intuitive and easy-to-use interface lets you set up and access a business workflow from a PC desktop or from the touch screen of a Xerox EIP-enabled device. Simply walk up to the Xerox device panel – or right-click from your PC desktop - type in identifying information, and press Start. You'll find that with SMARTdocument Travel you'll be able to sail right through whatever functions you need.



- 1 Select option from "Education" workflow.
- 2 Browse list of students.
- 3 Select a student from the list.
- 4 Once the student name is selected, the database will look-up the student ID and school name, and automatically populate the index field.
- 5 Press Scan. The student name is scanned and saved to a repository.

## Connecting MFPs to business applications

- Scan, index, and send documents to various document management systems (Xerox DocuShare®, SharePoint, Interwoven, Documentum, and more).
- For security, authenticate users at the MFP panel before allowing access to workflows.
- Dynamically browse shared folders or document management containers directly from the panel of an EIP-enabled Xerox device.
- Scan and send documents to email and fax servers, Secure FTP site, network folders, database and more

- SMARTdocument Travel supports the latest models of Xerox devices, including EIP-enabled MFPs
- Perform various processing to the scanned documents before storage and distribution.
  - Image cleanup
  - Encryption/Decryption
  - Forms processing
  - Barcode processing
  - Bates stamping
  - Format conversion (PDF,WORD, XML, and more)

## Connecting PC desktops to business applications

- Directly send documents from the convenience of your PC desktop to business applications using the SMARTdocument Travel AutoCapture client. Simply right-click on the file and click Send.
- Directly send documents from PaperPort to business applications using the SMARTdocument Travel PaperPort client. Simply right-click on the file and click Send.
- In one step, scan and send documents to PCs with SMARTdocument Travel "Send to PC" client. Simply walk up to the device, type the user's name and press Start.