

## PagePack<sup>™</sup> 3.0 Managed Print Services Program Frequently Asked Questions

| PagePack 3.0 Platform                  |  |  |  |  |
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| What is PagePack 3.0?                  | PagePack 3.0 is our platform of managed print service (MPS) for the channel enabling authorized and certified Partners to manage their customers' entire fleet of networked printir devices and build profitable, recurring revenue.   |  |  |  |
|  | The PagePack 3.0 platform is comprised of:<br><b>PagePack:</b> Our managed print service solution for Xerox devices offering you the greatest profit<br>potential.   |  |  |  |
|  | <b>PagePack NX (Non-Xerox):</b> Extending the PagePack MPS solution to the most popular Non-Xerox printers and multifunction devices. Xerox toner is provided and service is optional; you have the choice to have Xerox co-ordinate service and maintenance kits or manage it yourself.   |  |  |  |
|  | <b>PagePack FM (Fleet Manager):</b> Our full fleet monitoring solution providing you remote visibility into your customer's networked print environment and notification prompts for supplies and service. This solution is only available to PagePack 3.0 Certified Partners. For more information about our certification program: www.xerox.com\thinkbig  |  |  |  |
| What are the key benefits?             | <ol> <li>PagePack 3.0 provides visibility to all network printing devices including non-Xerox<br/>equipment</li> <li>Includes service and supplies for select HP printers and multifunction devices</li> <li>Features a new PagePack Center (PPC) portal providing Partners live monitoring of devices<br/>under contract</li> <li>Updated and streamlined PagePack Assistant (PPA) software making the supplies and<br/>service ordering easier for your customers</li> <li>The PagePack FM solution is bundled with a 12-week, specialized coaching and mentoring<br/>program to give Partners the foundation needed for success in the managed print industry.<br/>Certified Partners are also given a new set of assessment tools to support their sale process</li> </ol>   |  |  |  |
| What else is included in PagePack 3.0? | PagePack 3.0 partners will have access to elements of our assessments suite of tools: <b>PagePack</b><br><b>Quotes</b> . PagePack Quotes consists of three tools:  |  |  |  |
|  | <ul> <li>OneQuote: Currently known as the "PagePack Cost Comparison Tool". This is a Microsoft Excel based tool used to compare one device under PagePack to the same product (or a single competitive device) in a toner out model.</li> <li>QuickQuote: Only available to PagePack 3.0 Certified Partners. QuickQuote uses <i>industry averages</i> to estimate current costs, "filters" the fleet into PagePack, PagePack NX and PagePack FM eligible devices and provides a tool for partners to structure a complete fleet deal.</li> <li>CompleteQuote: CompleteQuote is <i>the</i> tool for comprehensive assessments for larger (greater than 20 devices) deals. Unlike QuickQuote, CompleteQuote uses <i>actual cost</i>, enables floor mapping and provides a professional quality customer-facing Partner-branded sales proposal</li> </ul> |  |  |  |



| PagePack  |  |  |  |
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| What is PagePack?   | <ul> <li>PagePack is our flagship managed print offering on new Xerox devices that includes meter read management software, all consumables (excl. media) and break/fix service.</li> <li>Authorized PagePack Partners can take advantage of the following program benefits:</li> <li><b>Risk Management</b> <ul> <li>No coverage risk on Standard Office products – a page is a page no matter how much ink/toner</li> <li>Freel Assessment tools</li> <li>Freel Supplies shipping and handling</li> <li>Freel Monitoring and meter management software</li> <li>Discounted! Demo program</li> <li>Reimbursement! Authorized Service Providers reimbursed for T&amp;M on break/fix service.</li> </ul> </li> <li><b>Resources</b> <ul> <li>Xerox brand: market leadership, innovation, experience</li> <li>Over 40 field-based, MPS-focused sales people</li> <li>10 inside sales support resources</li> <li>Bid Support Desk</li> <li>Dedicated PagePack program and technical support people</li> </ul> </li> <li><b>Rewards</b> <ul> <li>Peak Channel Program hardware rebates (up to 7 %)</li> <li>Managed Services Rebate on supplies and service (up to 7 %)</li> </ul> </li> </ul> |  |  |
| What are the key benefits of PagePack?                        |  |  |  |
| What products are covered by<br>PagePack?                     | PagePack is unique in that it covers a broad spectrum of Xerox products from printers and multi-<br>function printers to larger advanced multi-function devices ("Copiers")  |  |  |
| How are devices managed under<br>PagePack?                    | A key software tool in the PagePack program is the PagePack Assistant (PPA). The PPA is<br>installed by the Partner on the end-user's network. The PPA automatically collects and sends<br>data from network printing devices to Xerox. Daily meter read information is used to provide<br>accurate monthly invoice for all pages to the Partner. Device status and consumable levels are<br>displayed in the PagePack Center (PPC) enabling Certified Partners to effectively manage their<br>customers' devices remotely.  |  |  |
| How are Supplies provided under this program?                 | Supplies are ordered by the end-user through the Customer Portal of the PPA. Xerox then ships the supplies next-day air on behalf of the Partner directly to the end-user free of charge. In most cases the consumables are delivered next day.  |  |  |
| How does Service work on devices under<br>PagePack contracts? | Service is requested by the end-user through the same Customer Portal as used for ordering supplies. Partners have a choice to provide the service themselves or let Xerox provide service (either directly or through our national service delivery partner). If the partner is an Authorized Service Partner of Xerox and selects to do service on the PagePack devices, Xerox reimburses the Partner for time and material used (based on defined claim process).   |  |  |
| I have more detailed questions, where do I go?                | For more detailed questions, please refer to the PagePack FAQs on the PagePack 3.0 Reseller Extranet.  |  |  |



| PagePack NX and NX-T  |  |  |  |  |
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| What exactly is PagePack NX?  | PagePack NX is basically PagePack for Non-Xerox devices currently focusing primarily on Hewlett Packard <b>printers and MFPs,</b> (targeting a corresponding installed base of more than 6 million devices), with the following key differences:   |  |  |  |
|   | <ul> <li>Service delivery: Break-fix service (including maintenance kits) is be done by a 3rd party.</li> <li>Service reimbursement: there is no service reimbursement for PagePack NX contracts</li> <li>Supplies ordering: Toner will be ordered by customers using the same process as PagePack -via the PPA Customer Portal. Non-toner supplies, (such as maintenance kits), will be ordered as service items, also via the PPA Customer Portal. PagePack Certified Partners will be able to order supplies for PagePack NX contracts on behalf of their customers through the PagePack Center.</li> </ul> |  |  |  |
| What exactly is PagePack NX-T?  | PagePack NX-T is a variant of PagePack NX the  | at only includes toner:  |  |  |
|   | • Service and service delivery: Partners interested in providing service on HP devices can order PagePack NX-T contracts whereby Xerox only covers the toner and the channel partner takes care of the service & non-toner consumables. No service delivery is included in PagePack NX-T.  |  |  |  |
|   | • Supplies ordering: As above, toner will be ordered by customers using the same proc<br>PagePack -via the PPA Customer Portal. Non-toner supplies, (such as maintenance l<br>ordered as service items, also via the PPA Customer Portal. PagePack Certified Partn<br>able to order supplies for PagePack NX contracts on behalf of their customers throu<br>PagePack Center.  |  |  |  |
| What are the main differences between   | Here's a basic table showing the differences:  |  |  |  |
| PagePack and PagePack NX  | PagePack   | PagePack NX  |  |  |
|   | <ul> <li>Toner coverage independent (on Xerox<br/>Standard Office Equipment)</li> </ul>  | • Toner coverage dependent (pricing depends on toner usage)                    |  |  |
|   | <ul><li>For new Xerox devices</li><li>Printers, MFP's AND Advanced MFP's</li></ul>   | <ul> <li>Select Hewlett Packard devices</li> <li>Printers and MFP's</li> </ul> |  |  |
|   | <ul> <li>1 to 5 year contracts</li> </ul>  | <ul> <li>1 year contract</li> </ul>  |  |  |
|   | Partners reimbursed for service if ASP   | No reimbursement   |  |  |
| How will service work on PagePack NX?   | Just like in a regular PagePack contract, Customers create service requests in the Customer Portal accessible through the PagePack Assistant. The request is passed directly to a 3 <sup>rd</sup> party Xerox Service Delivery Partner who fix the device on behalf of the Partner. The service level agreement (SLA) in all PagePack service requests is next day response.   |  |  |  |
|   | PagePack NX contracts have a fixed monthly Base fee to cover service costs. There is no monthly fee in PagePack NXT contracts (toner-only offer).  |  |  |  |
| Who will be 3 <sup>rd</sup> party Xerox Service<br>Delivery Partner doing the service for<br>PagePack NX?         | Barrister Global Services Network, Inc.  |  |  |  |
| Will PagePack NX service calls be placed<br>via the PagePack Assistant (PPA) or via<br>the PagePack Center (PPC)? | Customers will order service on PagePack NX contracts through the PPA Customer Portal, just like PagePack. In addition, partners who are PagePack3.0 Certified will also have the ability to request service on behalf of their customers via the PPC.   |  |  |  |
| How long is a PagePack NX contract?   | PagePack NX contracts are only available for 1 year. Although contracts are renewable, the expectation is to refresh the fleet with Xerox equipment.   |  |  |  |
| How do channel partners become<br>authorized for PagePack and PagePack<br>NX?                                     | <b>Only Peak partners can get authorized for PagePack and PagePack NX</b> . The application process is simple: new Peak partners take the online training, agree to the PagePack terms and conditions and apply to get access to both PagePack and PagePack NX.  |  |  |  |



| PagePack FM  |  |  |  |  |
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| How do partners get access to PagePack FM?   | Only Certified partners have access to PagePack FM. Partners are certified by completing the PagePack 3.0 Certification Program. For more information: www.xerox.com\thinkbig  |  |  |  |
| How much will PagePack FM cost?  | Our pricing is \$0.49 per device per month of all devices under PagePack FM (called "in scope")  |  |  |  |
| How does PagePack FM work?   | PagePack FM works in conjunction with the PagePack Center. The Page Center is the channel partner's remote dashboard view into their customers' printing environments. Placing printing devices under a PagePack FM contract enables the partner to remotely monitor and manage printing devices on the customers network:               |  |  |  |
|  | View meter reads and printer status  |  |  |  |
|  | Order supplies on behalf of the customer   |  |  |  |
|  | Request service on behalf of the customer  |  |  |  |
|  | Remotely diagnose printer issues   |  |  |  |
|  | Create key ad-hoc, monthly and quarterly reports   |  |  |  |
| How often will the PagePack Center refresh?  | PagePack Center information is retrieved from each installation of the PagePack Assistant that the partner has (think of a hub with many spokes). The scanning frequency is programmable (default is every 6 hours)  |  |  |  |
| Will the partner be able to see non-<br>PagePack FM devices in the PagePack<br>Center? | Yes, the PPC will display make and model data for all network devices without contracts (aka <b>"out-of-scope</b> "). Partners can get full information (such as page counts) by simply moving these devices into scope, (i.e. place them under the FM contract), on the fly and will be charged the \$0.49 per month per device FM fee. |  |  |  |
| Does PagePack FM include automatic supplies replenishment?                             | No, supply orders will continue to be initiated manually as they are with PagePack. However, PagePack 3.0 will allow partners to initiate these supply orders on behalf of their customers via the PPC, or customers can continue placing orders via the PPA Customer Portal as they do today.   |  |  |  |



| PagePack 3.0 Certification                                   |  |  |
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| What are the benefits of becoming<br>PagePack 3.0 Certified? | PagePack 3.0 should not be confused with PagePack FM. PagePack 3.0 is our entire new managed print suite: PagePack, PagePack NX/T and PagePack FM. So when a partner becomes certified on PagePack 3.0 they are authorized to sell the whole suite. However, the only way to get access to PagePack FM is through PagePack 3.0 Certification. The following tools/program elements are therefore ONLY available through PagePack 3.0 Certification:  |  |
|  | • <b>PagePack Center</b> : - A web-based portal that provides visibility of all devices under contract via the PPC dashboard Provides the ability to remotely monitor devices, order supplies and request service on behalf of the customer  |  |
|  | • <b>Fleet reporting</b> : part of the PagePack Center – real time reports such as: - Printer Activity -<br>Supply Order - Service Request - Account History - Device History, and quarterly reports for<br>customer reviews   |  |
|  | QuickQuote Assessment Tool: Xerox tool that is at the heart of the training: QuickQuote will help partners to analyze fleets, create deals and convert them to contracts.  Apart from the tools, the certification program also provides sales tools, templates, slides etc to   |  |
|  | help in the sales and operations process.  |  |
| What is included in the PagePack<br>Certification?           | PagePack 3.0 Certification covers all three programs: PagePack, PagePack NX/T and PagePack<br>FM. The certification is a professional 12 week mentoring program offered by Xerox and<br>DocuAudit International. The Certification takes place in two parts. Part 1 is an in-person 3-day<br>Program Overview, Orientation and Business Planning workshop. Part 2 consists of two parallel<br>11-week coaching programs that build off of the events: one covering Sales and one covering<br>Operations/Infrastructure. All sales and infrastructure tools, templates and presentations are<br>included.   |  |
| What do I need to do to be Certified?                        | Pay the Certification Fee  |  |
|  | Attend the Workshop  |  |
|  | • Participate in the mentoring and fulfill all the mentoring requirements (homework assignments and/or attendance).  |  |
| How much does PagePack 3.0<br>Certification cost?            | \$3,495  |  |
| What does the \$3,495 cover?                                 | <ul> <li>Access to full-fleet managed print tools</li> <li>Use of Xerox-created materials to market your managed print services to consumers including a customer Event Planning tool.</li> <li>Complete use of our PagePack Center and PagePack Assistant software allowing you visibility into your customer's fleet and remote management of all networked printing devices.</li> <li>Access to our PagePack Quotes family of assessment tools: OneQuote, QuickQuote and CompleteQuote.</li> <li>Ability to sell the PagePack FM solution.</li> <li>Comparative market value of all PagePack 3.0 tools is up to \$20K.</li> <li>Live Workshop:</li> <li>Participation in a 3 day live event, (channel partner funds the flight, Xerox funds two nights stay for the owner/operator and two nights for the sales manager/representative).</li> <li>Minimum two, maximum four program participants per channel partner sales manager/representative and owner/operator are required</li> <li>11 Week Virtual Mentoring Program:</li> <li>Participation in weekly virtual Sales and Operations Mentoring</li> <li>Over half the cost of the program is subsidized by Xerox, a \$6K market value.</li> <li>Xerox professional services support:</li> <li>Dedicated print assessment analysts</li> <li>Over 40 field-based partner managers</li> </ul> |  |



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| How many people are involved from the partner?   | Partners signing up for certification need to commit a minimum of two people: the owner/operator, and the MPS responsible sales person.  |                                       |                             |
| What will happen at the Program<br>Overview and Business Planning<br>Workshops events?                                     | <ul> <li>The 3 day event kicks off Week 1 of the Mentoring Program and is mandatory for partners who sign up for the PagePack 3.0 Certification program. It includes orientation and hands-on business planning. Here's the overall schedule:</li> <li>Day 1 – Welcome Reception</li> <li>Day 2 – Program Overview, Orientation and Sales Mentoring (for Sales Rep and Owner)</li> <li>Day 2 – Evening dinner event</li> <li>Day 3 – Business Planning &amp; Ops Mentoring (for Owner/Operator)</li> <li>NOTE: We expect the Owner to attend all three days while the Sales Rep may leave at the end of Day 2 since Day 3 deals with business plans, compensation and operations.</li> </ul>   |                                       |                             |
| Where and when will the PagePack 3.0   | Here are the cur   | rent dates of the Spring 2010 Worksho | ps (subject to change):     |
| Certification kick-offs occur?   |  | Las Vegas, NV                         | Atlanta GA                  |
|  | Dates:   | April 19 – 21 <sup>st</sup>           | April 26 – 28 <sup>th</sup> |
|  | Hotel:   | Mirage                                | Renaissance Downtown        |
| Does DocuAudit International have a<br>portfolio of expectations and delivered<br>results with this investment of \$3,495? | <ul> <li>Protet: Protet: Protect Provide Protect Protect Provide Protect Prote</li></ul> |                                       |                             |
| How are the mentoring groups made up?  | Each mentoring group will have a maximum of 15 channel partners which are selected to minimized potential conflicts (competing partners won't be in the same training session).  |                                       |                             |
| How will the mentoring work?   | Sales Mentoring:   |                                       |                             |
|  | <ul> <li>Description: The PagePack 3.0 Certification Sales Mentoring program is designed to train and coach sales representatives with the knowledge and tools needed to successfully sell managed print solutions. Sales representatives will learn the necessary skills to help them successfully prospect, develop and close managed print services agreements. This unique mentoring program takes sales training to a higher level. Topics and techniques are introduced and then reinforced through mentoring and coaching on a weekly basis, thus eliminating the loss of skills so often experienced with traditional event training.</li> <li>Program Activity: Two one hour sessions per week remotely delivered, one session dedicated to Skill Building the other dedicated to a Best Practice Roundtable. There will be a one-on-one meeting to review progress with the participant and a monthly management progress meeting.</li> <li>Method: Teleconference and Web</li> </ul>  |                                       |                             |
|  | Infrastructure Mentoring:  |                                       |                             |
|  | <b>Program Description</b> : The PagePack 3.0 Certification Infrastructure Mentoring program is designed to train and coach owners and operations personnel in the knowledge and tools needed to successfully manage and support managed print solution client engagements. Participants will learn all of the key elements necessary to establish a comprehensive managed print services business model, from initial business planning, through supporting the sales team during the sales process, to managing the client after the initial engagement. Topics and techniques are introduced every other week in a group setting, and then reinforced through mentoring and coaching sessions during the following week.  |                                       |                             |
|  | <b>Program Activity</b> : One 60 min., topic-specific session every other week, with 1 hour group sessions during the following week. One person/partner is identified as the focal point for the group sessions, with additional operational personnel invited into the individual partner sessions. <b>Method</b> : Teleconference and Web   |                                       |                             |
|  |  |                                       |                             |



| What will be covered in the mentoring?              | Here is the current draft of the mentoring curriculum (NOTE: these will run in parallel):  |  |                          |  |
|---|--|--|--------------------------|--|
|   | Sales Mentoring  |  | Infrastructure Mentoring |  |
|   | Week 1 :   | Live Event: Orientation  | Week 1:                  | Live Event: PagePack Business Plar                             |
|   | Week 2:  | Practice & use Prospecting Scripts<br>& Obj. Responses   | Week 2:                  | Module 2: Compensation Planning                                |
|   | Week 3:  | Role Play Prospecting Scripts, Obj.<br>Responses & go over Prospecting<br>Tips   | Week 3:                  | Small Group Discussion:<br>Compensation Planning               |
|   | Week 4:  | Developing a MPS strategic<br>Business Case  | Week 4:                  | Module 3: Recruiting and Hiring                                |
|   | Week 5:  | Role Play the Business Case  | Week 5                   | Small Group Discussion:<br>Recruiting and hiring               |
|   | Week 6:  | Presenting the Deliverable, Closing<br>for the assessment, Letter of<br>Intent, Implementation Agenda,<br>SOW  | Week 6:                  | Module 4:<br>Deal Crafting and Strategies                      |
|   | Week 7:  | Role play the Deliverable, closing<br>for the assessment, Objection<br>responses   | Week 7:                  | Small Group Discussion:<br>Deal Crafting and Strategies        |
|   | Week 8:  | Assessment Process   | Week 8:                  | Module 5:<br>Client Management                                 |
|   | Week 9:  | Building the Deliverable   | Week 9:                  | Small Group Discussion:<br>Client Management                   |
|   | Week 10:   | Presenting the findings/proposal.<br>Closing for the MPS agreement.<br>Expanding the opportunity.<br>Compelling reasons a customer<br>will partner with your company | Week 10:                 | Module 6:<br>Integration of PagePack 3.0 into<br>your business |
|   | Week 11:   | PagePack legal agreements and operating procedures   | Week 11:                 | Small Group Discussion:<br>PagePack 3.0 Integration            |
|   | Week 12:   | Review Sales MPS process, Q & A  | Week 12:                 | Review Ops MPS Process, Q&A                                    |
| Will there be any testing for the<br>Certification? | No, but the partners will be required to report back to DocuAudit International each week depending on the topic covered and actions assigned (e.g. report back on how many meetings they made, what their successes were, proposals, wins/losses etc.). |  |                          |  |

For more information, please contact your regional Partner Manager or contact us at pagepackprogram@xerox.com .