Xerox® Phaser® 3020 and Xerox® WorkCentre® 3025
Letter / A4
Black and White Printer and Multifunction Printer

Xerox® Phaser® 3020 Printer and Xerox® WorkCentre® 3025 Multifunction Printer
Impressive results. Minimal cost.
Xerox® Phaser® 3020 Printer and Xerox® WorkCentre® 3025 Multifunction Printer

You may run a small business, but you have big business needs.
The ultra-compact Phaser 3020 Printer and the WorkCentre 3025 Multifunction Printer were developed with individual users in mind. Set up is quick, everyday use is simple, and printing performance is fast. And the WorkCentre 3025 extends office productivity by using one reliable machine to print, copy, scan and fax, all at an affordable price.

Direct access from anywhere.

- **The perfect fit.** The compact design of the Phaser 3020 printer and WorkCentre 3025 multifunction printer ensures a good fit in small spaces.
- **It’s not complicated.** Position the printer or multifunction printer anywhere it’s convenient with standard Wi-Fi networking.
- **Out of sight. Not out of mind.** Always be aware of print-job progress, see toner-level, and quickly access online support from your desktop with Xerox® CentreWare® IS.
- **Intuitive UI.** Use the device’s intuitive front panel to easily perform your everyday tasks.
- **No extra parts needed.** Both the printer and multifunction printer use a single easy-to-replace, all-in-one cartridge, simplifying supplies management and minimising time spent changing supplies.

Consistent execution.

- **Workhorse performance.** The Phaser 3020 and WorkCentre 3025 handle heavy workloads with ease.
- **Less waiting.** Print speeds as fast as 21 pages per minute allow you to spend more time with your customers and less time waiting.
- **High impact. Affordable price.** You get incredible results and a rich set of standard features when choosing a printer or multifunction printer with USB, Ethernet (WorkCentre 3025NI) and built-in Wi-Fi.
- **Small size. Maximum output.** The WorkCentre 3025, with one of the smallest footprints in its class, saves space and reduces energy consumption and supply costs via consolidation of multiple office device functions.

Leading-edge technology.

- **Wi-Fi Direct.** Now mobile phones, tablets and laptop computers can make a secure connection directly to the printer or multifunction printer even if you don’t have an existing wireless network.
- **Visually impressive.** Text and graphics at a print resolution of up to 1200 x 1200 dpi enhanced image quality add significant visual impact to important print jobs.
- **Increased power.** With a powerful 600 MHz processor and 128 MB of memory, you can effectively produce any demanding project quickly and efficiently. No waiting necessary.
**Highly productive.** The Xerox® WorkCentre® 3025 multifunction printer consolidates four office-critical functions into one device with copying, scanning, faxing and printing.

**WorkCentre 3025 highlights:**

- Connect from anywhere in the office with the ultra-compact Wi-Fi enabled WorkCentre 3025.
- Easy navigation of device settings and functions is facilitated by the intuitive LCD front panel.
- Process multiple-page copy, scan or fax jobs quickly on media sizes ranging from 5.8 x 5.8 in. to 8.5 x 14 in. / 148 x 148 mm to 216 x 356 mm using the 40-sheet Automatic Document Feeder.*
- Scan your documents in colour or greyscale at up to 600 x 600 dpi resolution in PDF, JPEG or TIFF file formats.
- Copy features include collation, ID card copy, N-up, automatic background suppression and photo mode.
- The WorkCentre 3025* includes a variety of industry-standard features including 33.6 Kbps faxing with MH/MR/MMR/JBIG compression.

* Fax and ADF only available on the WorkCentre 3025NI.

**Phaser 3020 Quick Facts**

- Print up to 21 ppm letter / 20 ppm A4
- Built-in Wi-Fi connectivity
- 600 x 600 dpi; 1200 x 1200 dpi enhanced image quality
- Powerful 600 MHz processor
- Speedy first-page-out time as fast as 8.5 seconds

**WorkCentre 3025 Quick Facts**

- Print and copy up to 21 ppm letter / 20 ppm A4
- Built-in Wi-Fi connectivity
- Print up to 1200 x 1200 dpi enhanced image quality
- Powerful 600 MHz processor
- Speedy, first-page-out time; Print: As fast as 8.5 seconds; Copy: As fast as 10 seconds
- Scan in colour, greyscale or black and white at 1200 x 1200 dpi (4800 x 4800 dpi enhanced)

**Weight:**

- Phaser: 9 lbs., 4.1 kg
- WorkCentre: 19 lbs., 8.6 kg
# Xerox® Phaser 3020 / Xerox® WorkCentre® 3025

<table>
<thead>
<tr>
<th>Device Specifications</th>
<th>Phaser 3020BI</th>
<th>WorkCentre 3025BI</th>
<th>WorkCentre 3025NI</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Speed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Up to 21 ppm Letter / 20 ppm A4</td>
<td>Up to 15,000 pages / month</td>
<td>600 MHz / 128 MB</td>
<td>10/100Base-TX Ethernet, Wi-Fi b/g/n, High-Speed USB 2.0</td>
</tr>
<tr>
<td><strong>Duty Cycle</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>As fast as 8.5 seconds</td>
<td>As fast as 8.5 seconds</td>
<td>As fast as 10 seconds</td>
<td></td>
</tr>
<tr>
<td><strong>Processor / Memory</strong></td>
<td>600 MHz / 128 MB</td>
<td>600 MHz / 128 MB</td>
<td></td>
</tr>
<tr>
<td><strong>Connectivity</strong></td>
<td>Wi-Fi b/g/n, High-Speed USB 2.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Print and Copy</strong></td>
<td>600 x 600 dpi (Up to 1200 x 1200 enhanced image quality)</td>
<td>600 x 600 dpi, (Up to 1200 x 1200 enhanced image quality), Copy: Up to 600 x 600 dpi</td>
<td></td>
</tr>
<tr>
<td><strong>Resolution</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>First-page-out Time</strong></td>
<td>As fast as 8.5 seconds</td>
<td>As fast as 8.5 seconds</td>
<td></td>
</tr>
<tr>
<td><strong>Page Description Languages</strong></td>
<td>GD1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Print Features</strong></td>
<td>Toner Save Mode, Booklet Printing, Poster Printing, Skip Blank Pages, N-up Printing, Scaling, Reduce/Enlarge, Fit to Page, Watermarks, Overlays, Custom-size Pages, Print Order, Edge Enhancement, Brightness Adjustment, Contrast Adjustment, Paper Selection by Attribute, Earth Smart Driver Settings (WorkCentre 3025 only), Bidirectional Print Drivers, Job Monitoring, Store and Recall Driver Settings</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mobile Printing</strong></td>
<td>Apple® AirPrint™, Google Cloud Print™, optional Xerox® Wireless Print Solutions Adapter (includes Apple AirPrint, Google Cloud Print™ v2.0 and Mopria®) For more information, visit <a href="http://www.xerox.com/WPSA">www.xerox.com/WPSA</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Scan Features</strong></td>
<td>N/A</td>
<td>Scan via TWAIN/WIA, Scan to PC, Scan to WSD, Up to 1200 x 1200 dpi (4800 x 4800 dpi enhanced) resolution, Colour, Black and White, 8-bit Greyscale, PDF/JPEG/TIFF</td>
<td></td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td>N/A</td>
<td>Embedded Fax2, LAN Fax MH/MR/MMR/MMR/BIG/ JPEG Compression, Auto Answer, Auto Redial, Auto Reduction, Broadcast Sending, Colour Fax Send, Junk Fax Filter, Distinctive Ring, Fax Address Book, Fax Forward to Fax, Secure Fax Receive, Receive Fax Forward to PC</td>
<td></td>
</tr>
<tr>
<td><strong>Security</strong></td>
<td>IPsec, WPA2 Personal, IPv4 and IPv6 Filtering, MAC Address Filtering, SNMPv3, USB Port Disablement</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Paper Input</strong></td>
<td>N/A</td>
<td>Platen</td>
<td>Automatic Document Feeder (ADF): 40 sheets; Custom sizes: 5.8 x 5.8 in. to 8.5 x 14 in / 148 x 148 mm to 216 x 356 mm</td>
</tr>
<tr>
<td><strong>Paper Output</strong></td>
<td>100 sheets</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Automatic Two-sided Printing</strong></td>
<td>Manual</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Warranty</strong></td>
<td>One-year on-site warranty (geography dependent)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Device Management
- Xerox® CentreWare® Internet Services, Xerox® CentreWare® Web, Apple® Bonjour®
- Microsoft® Windows® 8 (32-/64-bit), 7 (32-/64-bit), Vista (32-/64-bit), XP (32-/64-bit), 2008 Server (32-/64-bit), 2003 Server (32-/64-bit), 2008R2 (64-bit); Server 2012; Mac OS X 10.5-10.9; Red Hat Enterprise Linux 5, 6; Fedora 11-19; openSUSE 11.0-11.4
- Debian 5.0-7.1; Mint 13-15
- Red Hat Enterprise Linux 5, 6; Fedora 11-19; openSUSE 11.0-11.4; Debian 5.0-7.1; Mint 13-15
- Ubuntu 10.04-13.04; SUSE Linux Enterprise Desktop 10, 11; Debian 5.0-7.1; Mint 13-15

### Print Features
- Toner Save Mode, Booklet Printing, Poster Printing, Skip Blank Pages, N-up Printing, Scaling, Reduce/Enlarge, Fit to Page, Watermarks, Overlays, Custom-size Pages, Print Order, Edge Enhancement, Brightness Adjustment, Contrast Adjustment, Paper Selection by Attribute, Earth Smart Driver Settings (WorkCentre 3025 only), Bidirectional Print Drivers, Job Monitoring, Store and Recall Driver Settings

### Mobile Printing
- Apple® AirPrint™, Google Cloud Print™, optional Xerox® Wireless Print Solutions Adapter (includes Apple AirPrint, Google Cloud Print™ v2.0 and Mopria®) For more information, visit www.xerox.com/WPSA

### Security
- IPsec, WPA2 Personal, IPv4 and IPv6 Filtering, MAC Address Filtering, SNMPv3, USB Port Disablement

### Paper Input
- N/A

### Paper Output
- 100 sheets

### Automatic Two-sided Printing
- Manual

### Warranty
- One-year on-site warranty (geography dependent)

### Specifications

#### Speed
- Phaser 3020BI: Up to 21 ppm Letter / 20 ppm A4
- WorkCentre 3025BI: Up to 15,000 pages / month
- WorkCentre 3025NI: 600 MHz / 128 MB

#### Duty Cycle
- Phaser 3020BI: As fast as 8.5 seconds
- WorkCentre 3025BI: As fast as 8.5 seconds
- WorkCentre 3025NI: As fast as 10 seconds

#### Processor / Memory
- Phaser 3020BI: 600 MHz / 128 MB
- WorkCentre 3025BI: 600 MHz / 128 MB
- WorkCentre 3025NI: 10/100Base-TX Ethernet, Wi-Fi b/g/n, High-Speed USB 2.0

#### Connectivity
- Phaser 3020BI: Wi-Fi b/g/n, High-Speed USB 2.0
- WorkCentre 3025BI: Wi-Fi b/g/n, High-Speed USB 2.0
- WorkCentre 3025NI: 10/100Base-TX Ethernet, Wi-Fi b/g/n, High-Speed USB 2.0

#### Print and Copy
- Phaser 3020BI: 600 x 600 dpi (Up to 1200 x 1200 enhanced image quality)
- WorkCentre 3025BI: 600 x 600 dpi, (Up to 1200 x 1200 enhanced image quality), Copy: Up to 600 x 600 dpi
- WorkCentre 3025NI: 10/100Base-TX Ethernet, Wi-Fi b/g/n, High-Speed USB 2.0

#### Resolution
- Phaser 3020BI: 600 x 600 dpi (Up to 1200 x 1200 enhanced image quality)
- WorkCentre 3025BI: 600 x 600 dpi, (Up to 1200 x 1200 enhanced image quality), Copy: Up to 600 x 600 dpi
- WorkCentre 3025NI: 10/100Base-TX Ethernet, Wi-Fi b/g/n, High-Speed USB 2.0

#### First-page-out Time
- Phaser 3020BI: As fast as 8.5 seconds
- WorkCentre 3025BI: As fast as 8.5 seconds
- WorkCentre 3025NI: As fast as 10 seconds

#### Page Description Languages
- GD1

#### Print Features
- Phaser 3020BI: Toner Save Mode, Booklet Printing, Poster Printing, Skip Blank Pages, N-up Printing, Scaling, Reduce/Enlarge, Fit to Page, Watermarks, Overlays, Custom-size Pages, Print Order, Edge Enhancement, Brightness Adjustment, Contrast Adjustment, Paper Selection by Attribute, Earth Smart Driver Settings (WorkCentre 3025 only), Bidirectional Print Drivers, Job Monitoring, Store and Recall Driver Settings
- WorkCentre 3025NI: Toner Save Mode, Booklet Printing, Poster Printing, Skip Blank Pages, N-up Printing, Scaling, Reduce/Enlarge, Fit to Page, Watermarks, Overlays, Custom-size Pages, Print Order, Edge Enhancement, Brightness Adjustment, Contrast Adjustment, Paper Selection by Attribute, Earth Smart Driver Settings (WorkCentre 3025 only), Bidirectional Print Drivers, Job Monitoring, Store and Recall Driver Settings

#### Paper Input
- N/A

#### Paper Output
- 100 sheets

#### Automatic Two-sided Printing
- Manual

#### Warranty
- One-year on-site warranty (geography dependent)

### For more information, visit us at www.xerox.com/office.

© 2017 Xerox Corporation. All rights reserved. Xerox®, Xerox® and Design®, CentreWare®, Phaser® and WorkCentre® are trademarks of Xerox Corporation in the United States and/or other countries. As an ENERGY STAR® partner, Xerox Corporation has determined that this product meets the ENERGY STAR guidelines for energy efficiency. ENERGY STAR and the ENERGY STAR mark are registered U.S. marks. Updated 9/17

BR10683 3028R-012E