Supported Papers

This topic includes:

■ "Paper Usage Guidelines" on page 2-6
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Follow the guidelines in these tables to ensure the best print quality and avoid printer jams. For best results, use only Xerox Phaser Color Printing Media specified for your printer; they are guaranteed to produce excellent results with your Phaser 8400 Color Printer.

Caution

Damage caused by using unsupported paper, transparencies, and other speciality media is not covered by the Xerox warranty, service agreement, or Total Satisfaction Guarantee.

Note

The Total Satisfaction Guarantee is available in the United States and Canada. Coverage may vary outside these areas, please contact your local representative for details. (Free Color Printer customers are not eligible for this coverage.)

Paper Usage Guidelines

The printer accommodates most sizes and types of paper, transparencies, or other specialty media. Only Tray 1 accommodates custom size paper.

■ Use Phaser Professional Solid Ink Transparencies; print quality may vary with other transparencies.
■ Do not use transparencies with stripes on the side.
■ Use only supported envelopes.
■ Use only paper envelopes. Do not use padded envelopes.
■ Use business/official and Baronial style envelopes with diagonal seams, not side seams.
■ Do not use envelopes with windows, metal clasps, or adhesives with release strips.
■ Do not use pre-punched paper.
■ Do not print CD labels.

Supported Envelopes

All envelopes should be printed single-sided only. Ink may be missing around the seams of some envelopes. Go to Reference/Printing on the *User Documentation CD-ROM* for information on how to maximize print quality and print custom size envelopes.

Caution

Only use the types of envelopes supported in this table. Attempting to print other types of envelopes may cause the printer to jam.

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Print these envelopes from any tray	■ #10 Commercial (4.12 x 9.5 in.)
	■ DL (110 x 220 mm)*
	■ C5 (162 x 229 mm)*
Print these envelopes from Tray 1 only	■ #5-1/2 (Baronial 4.375 x 5.75 in.)
	■ #6-3/4 (3.625 x 6.5 in.)
	■ Monarch (3.87 x 7.5 in.)
	■ Booklet (6 x 9 in.)*
	■ Lee (A7) (5.25 x 7.25 in.)
	■ Choukei 3 Gou (120 x 235 mm)
	■ Choukei 4 Gou (90 x 205 mm)

* The leading and trailing edge margins for these envelopes are 20 mm. The leading and trailing margins for all other envelopes are 15 mm.
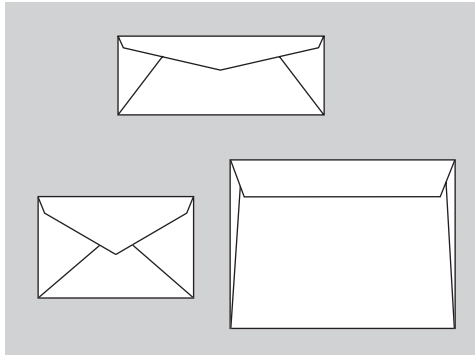
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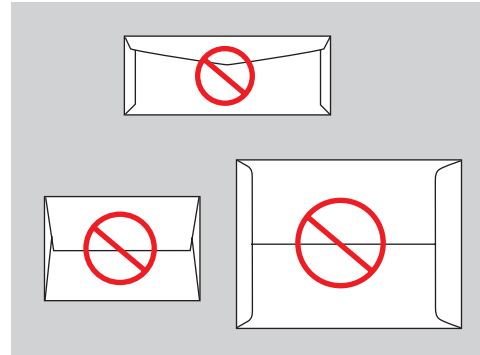
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Note

Envelopes with side seams and end-flaps may jam.

Supported Papers, Transparencies, and Other Specialty Media

Paper Size	Paper Type	Paper Weight/Description	Any Tray	Tray 1 Only	2-Sided Printing	1-Sided Printing Only
Letter (8.5 x 11 in.) or A4 (210 x 297 mm)	**Plain Paper or Letterhead**	60–122 g/m^2 (16–32 lb. Bond)	●		●	
		122–220 g/m^2 (32–40 lb. Bond)		●		●
	Transparency	Phaser Professional Solid Ink Transparencies	●			●
	Card Stock	100–122 g/m^2 (28–32 lb. Cover)	●		●	
		123–220 g/m^2 (50–80 lb. Cover)		●		●
	Labels	Phaser Color Printing Labels	●			●
	Special	Phaser Professional Solid Ink Business Cards		●		●
		Phaser Professional Solid Ink High Resolution Photo Paper	●			●
		Phaser Premium Postcards	●		●	
		Phaser Weatherproof Paper	●		●	
		Phaser Trifold Brochures	●		●	
Legal (8.5 x 14 in.)		60–122 g/m^2 (16–32 lb. Bond)	●		●	
Executive (7.25 x 10.5 in.) or A5 (148 x 210 mm)		60–122 g/m^2 (16–32 lb. Bond)	●		●	
		122–220 g/m^2 (32–40 lb. Bond)		●		●
Statement (5.5 x 8.5 in.)			●		●	
US Folio (8.5 x 13 in.)			●		●	
A6 (105 x 148 mm)				●		●
B5 ISO (176 x 250 mm)			●		●	
B5 JIS (182 x 257 mm)			●		●	
Index Cards (3 x 5 in.)				●		●
Custom* **Note** Print custom size paper from Tray 1 only.		Maximum: 216 mm wide x 355 mm long (8.5 in wide x 14 in. long)		●	●	●
		Minimum: 75 mm wide x 127 mm long (3 in. wide x 5 in. long)		●		●
		Minimum: 139.7 mm wide x 210 mm long (5.5 in. wide x 8.3 in. long)		●	●	

*Custom margins are 12.5 mm on all sides. Margins for all other paper are 5 mm on all sides.

Phaser Color Printing Media

Paper Type	Phaser Media	Size	Part Number
Plain Paper	Phaser Premium Color Printing Paper, 500 Sheets 90 g/m^2 (24 lb. Bond)	Letter A4	016-1368-00 016-1369-00
Transparency	Phaser Professional Solid Ink Transparencies, 50 Sheets	Letter A4	103R01039 103R01040
Card Stock	Phaser Premium Cover Paper, 100 Sheets 163 g/m^2 (60 lb. Cover)	Letter A4	016-1823-00 016-1824-00
Labels	Phaser Color Printing Labels, 30/Sheet, 100 Sheets Phaser Color Printing Labels, 14/Sheet, 100 Sheets Phaser Color Printing Labels, 6/Sheet, 100 Sheets Phaser Color Printing Labels, 8/Sheet, 100 Sheets	Letter A4 Letter A4	016-1812-00 016-1814-00 016-1813-00 016-1815-00
Business Cards	Phaser Professional Solid Ink Business Cards, 10/Sheet, 25 Sheets 225 g/m^2 (80 lb. Cover)	Letter A4	103R01041 103R01042
Photo Paper	Phaser Professional Solid Ink High Resolution Photo Paper, 25 Sheets 170 g/m^2 (65 lb. Cover)	Letter A4	016-1808-00 016-1809-00
Postcards	Phaser Premium Postcards, 4/Sheet, 100 Sheets 176 g/m^2 (65 lb. Cover)	Letter A4	103R01016 103R01017
Trifold Brochures	Phaser Trifold Brochures, 150 Sheets 176 g/m^2 (65 lb. Cover)	Letter A4	103R01018 103R01019
Weatherproof Paper	Phaser Weatherproof Paper, 150 Sheets 100 g/m^2 (27 lb. Bond)	Letter A4	103R01020 103R01021

To order Xerox Phaser Color Printing Media, go to www.xerox.com/office/8400supplies.

Paper Storage Guidelines

Providing a good environment, and safe handling and storage conditions for your paper contributes to ultimate print quality.

- Store paper in dark, cool, relatively dry locations. Most paper items are susceptible to damage from ultraviolet (UV) and visible light. UV radiation, which is emitted by the sun and fluorescent bulbs, is particularly damaging to paper items. The intensity and length of exposure to visible light on paper items should be reduced as much as possible.
- Maintain constant temperatures and relative humidity.
- Avoid light, heat, and dampness.
- Avoid attics, kitchens, garages, and basements for storing paper. Inside walls are drier than outside walls where moisture can collect.
- Store paper flat. Paper should be stored on pallets, cartons, shelves, or in cabinets.
- Avoid having food or drinks in the area where paper is stored or handled.
- Do not open sealed packages of paper until you are ready to load them into the printer. Leave paper in the original packaging, and leave the packages in the shipping carton. For most commercial cut-size grades, the ream wrapper contains an inner lining that protects the paper from moisture loss or gain.

Phaser media is sold with appropriate packaging to prevent transportation problems and to promote positive customer results. Some Phaser media is packaged inside resealable plastic bags. Leave the media inside the bag until you are ready to use it; reinsert unused media in the bag and reseal it for protection.

Paper that May Damage Your Printer

Your printer is designed to be used with a variety of paper types. For more information about supported papers, go to Reference/Printing/Supported Papers on the *User Documentation CD-ROM*.

Other media types can cause poor print quality, increased paper jams, or damage to your printer.

Following are examples of unacceptable paper:

- Rough or porous media
- Paper that has been photocopied
- Paper with cutouts or perforations
- Paper with pre-punched holes
- Paper with staples inserted
- Envelopes with windows, metal clasps, adhesives with release strips, or side seams.