Replacing a toner cartridge

Replace a toner cartridge soon after the front panel reads `<color>: low` (after the message appears, the cartridge may still yield about 100 pages, depending on the complexity of your prints). When the toner cartridge is empty, the printer stops and the front panel reads `Stopped: replace <color>`.

Note   *The toner cartridges shipped with the printer are **starter** cartridges (i.e., the toner level is about a third of the replacement cartridges).*
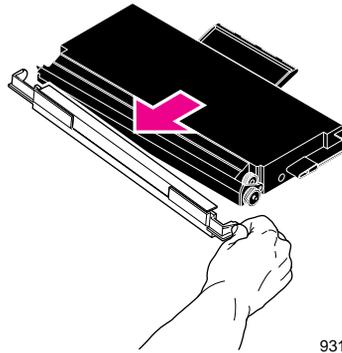
Replace the used toner cartridge

Caution   *Do not leave the right side door open for more than 45 seconds **when a toner cartridge has been removed**; the imaging unit is exposed to light and will be damaged.*

Use this procedure to replace any of the four color toner cartridges. **Leave the power** *on* when you replace any of the components.
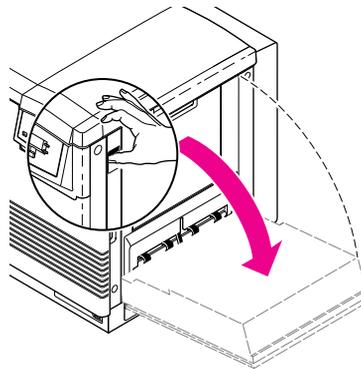
1. Remove the new toner cartridge from its packaging.

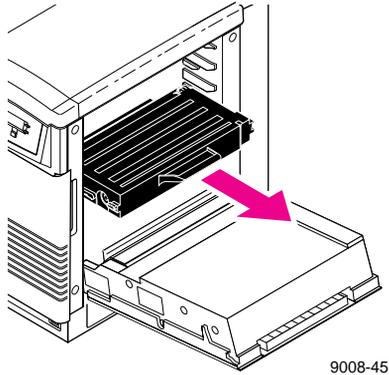**2.** Remove the shipping cover from the new toner cartridge.

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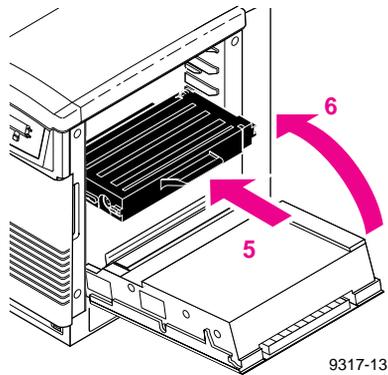**3.** Open the right side door.

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4. Slide out the used toner cartridge and dispose of it as normal office waste.

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5. Insert the new toner cartridge into the printer.

6. Close the right side door.

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Note *The cartridge and printer labels are color-coded for easy installation.*