

# Installation Guide

# FaxCentre F110

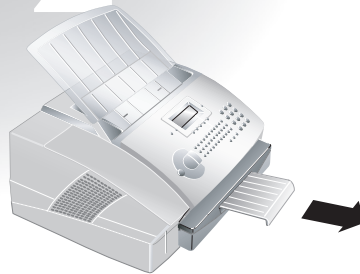
## Document Input Tray

1 Insert the document input tray into the two openings in the cover. The document support should snap securely into place.



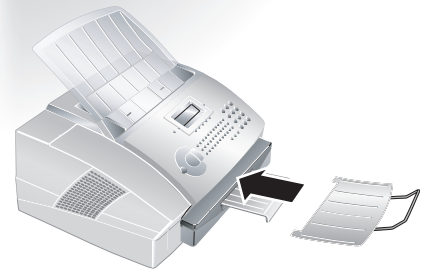
## Paper Output Tray

2 Pull the paper output tray out of the paper tray cover.



## Document Output Tray

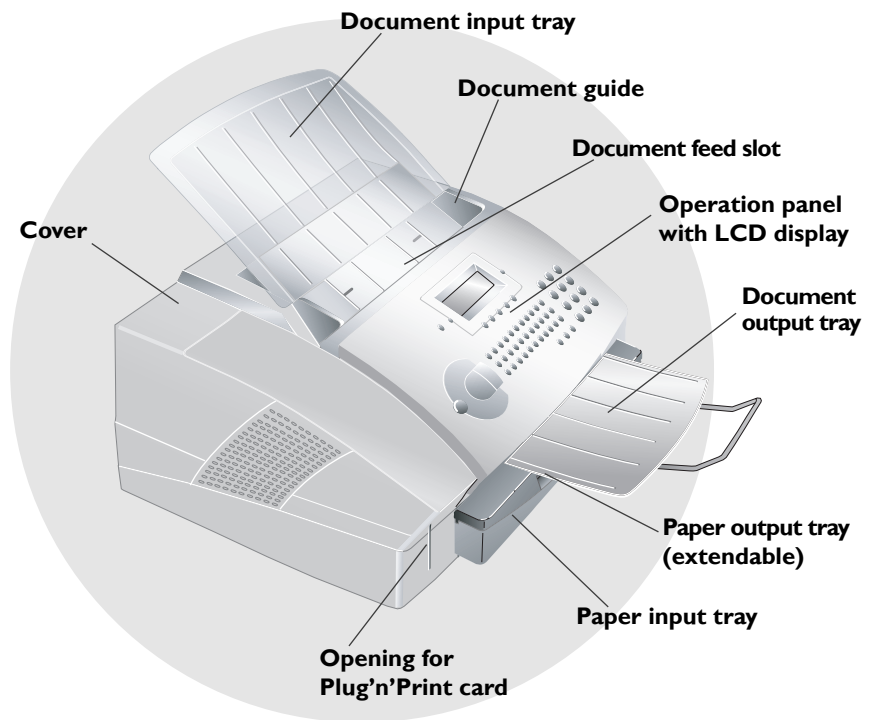
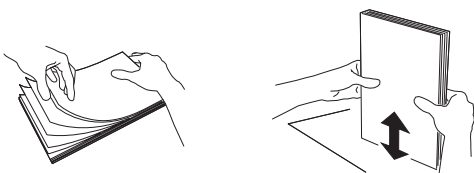
3 Insert the document output tray into the two openings under the operation panel.



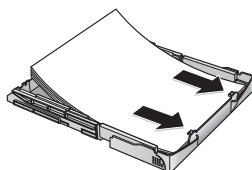
## Loading Paper

4 Before your machine will be ready to make copies or receive faxes, you must load paper into the machine. Use paper **letter**, 8.5 x 11 Inch (216 x 279 millimetres). Your machine works with normal copier paper and with typewriter paper (0.13 – 0,2lb/m<sup>2</sup>) (see user manual chapter **Installation** / Paper).

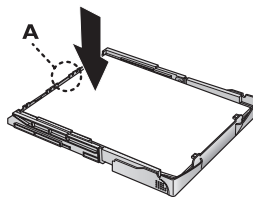
- 1 Separate the paper sheets by fanning them out, then align them by tapping edge of the stack lightly against a flat surface. This will prevent several sheets of paper from being drawn in all at once.



- 2 Remove the cover from the paper tray. Put in only as much paper as will fit under the raised limit markers on the upper edge of the paper input tray (see also the drawings on the cover of the paper input tray). You can load up to 250 sheets into the paper input tray.



- 3 Press the paper down until the lever (A) snaps into place at the rear of the paper input tray.



- 4 Place the cover back on the paper input tray. Push the paper input tray into the machine all the way to the stopping point.

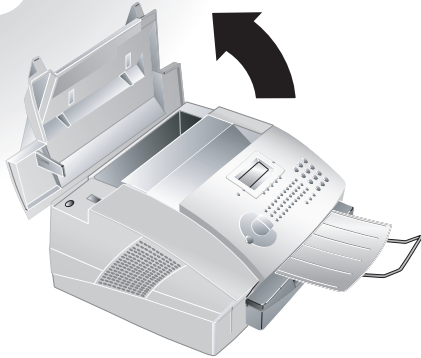




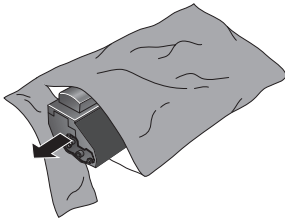
## New Print Cartridge

- 1 Open the cover by taking hold of **both** document guides and tipping the cover backward.

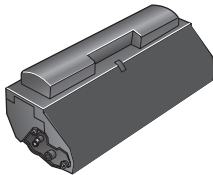
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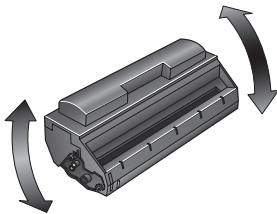
- 2 Take the new print cartridge from the package.



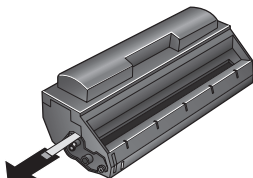
- 3 Remove the black protective paper and other packaging material, **but do not yet** remove the protective strip from the cartridge.



- 4 Shake the new print cartridge back and forth several times in order to distribute the toner evenly, thereby improving the print quality.

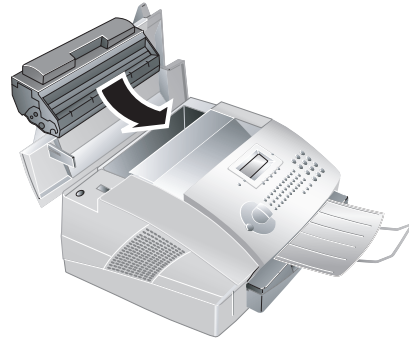


- 5 **Only after** removing the other packaging, completely pull off the protection strip located on the left side of the cartridge



Once you have removed the protection strip, do not shake the print cartridge any more. Otherwise, it is possible that toner dust will be released into the air.

- 6 Place the print cartridge into your machine. The cartridge should snap securely into position.



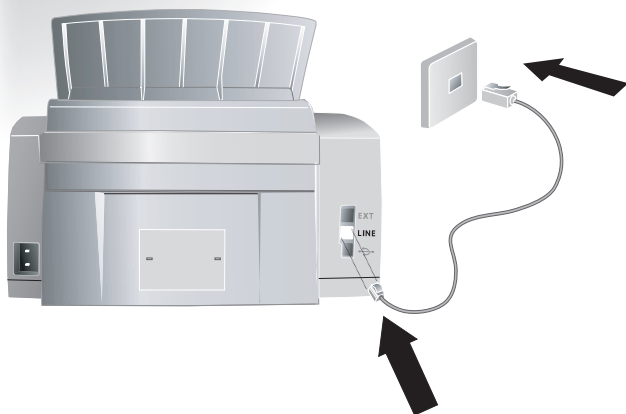
- 7 Close the cover. Make sure that the cover snaps securely into position on both sides.



The toner level memory for this starter cartridge was set at the factory. The starter cartridge need not be updated with a Plug'n'Print card. For each additional print cartridge that you insert into your machine, you must update the toner level memory with the Plug'n'Print card provided.

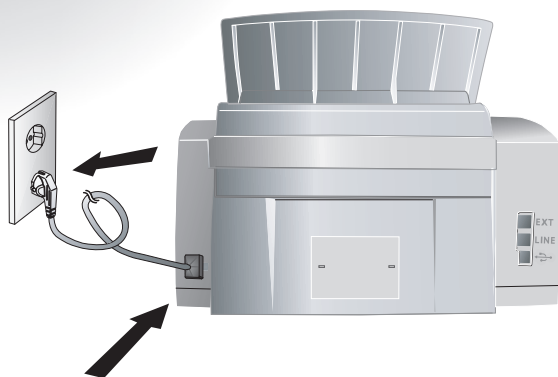
## Connecting the Telephone Cable

Connect the telephone cable to the machine by plugging it into the outlet located on the rear side of the machine and designated by the word **LINE**. Insert the telephone plug into your PTT line outlet.



## Quick Installation

Insert the power cord into the connection located on the rear side of the machine. Connect the power cord to the electrical outlet.



Once the machine is connected to the power supply, the quick install process will immediately commence. You will be asked to select your country and to enter your number and name as well as the date and time (see user manual chapter **Settings**).

### Setting the Country

It is essential to select the country because otherwise your machine will not have the correct settings for the local telephone network.

- 1 Select the country by pressing **◀/▲** or **▶/▼**.
- 2 Confirm with **OK**.

### Entering Your Telephone Number and Name

- 1 Enter your fax number with the number keys, for example, **004412345**... To enter a plus sign, simultaneously press the **CTRL** key and **Q**. You may add a space by pressing the **␣** key. Confirm your entry by pressing **OK**.
- 2 Enter your name using the letter keyboard. To enter capital letters, press **↑** and the desired key simultaneously. You may add a space by pressing the **␣** key. The symbols are displayed directly above the letter keys. To enter symbols, press the **CTRL** key and the corresponding letter key simultaneously. It is not possible to insert a symbol as the first character of your name. Confirm with **OK**.

### Entering Date and Time

- 1 Enter the date and time in the following manner: **0808051400** for August 8th, 2005, 2:00 pm.
- 2 Confirm with **OK**.

## PC Connection



**FIRST INSTALL THE SOFTWARE.** The device may not be connected to the PC before this. After the software installation, the PC must be restarted, **only then** should you connect your PC and the machine with a USB cable.

### Requirements

Your computer must meet the following minimum requirements:

#### Processor:

500 MHz for Windows 98 SE®  
800 MHz for Windows 2000 · ME®  
1 GHz for Windows XP®

#### RAM:

128 MB for Windows 98 SE · 2000 · ME®  
192 MB for Windows XP®

#### Operating System:

Windows 98 SE · 2000 · ME · XP®

#### Free Hard Drive Space:

260 MB of free hard drive space for installation of COMPANION SUITE and PAPER PORT.

#### USB Interface

You can connect your machine only to a PC (Microsoft Windows® operating system). The machine is not compatible with Linux or Apple Macintosh®.

## Installing the Software

On the installation CD included with your machine, you will find the COMPANION SUITE and PAPER PORT. With the COMPANION SUITE, you can access the address book of the machine from your computer and add or edit entries. You can also alter your machine settings as well as checking the toner level of the print cartridge. With PAPER PORT, you can scan and manage documents.

The machine is registered as the default printer on your computer. You can access it as you would any other printer and use it to create black-and-white print-outs.

Close all open programs and applications before beginning the installation process. Place the installation CD in the CD-ROM drive of your computer. The program will start automatically. (If the program does not start automatically, select the CD-ROM drive in the Windows® Explorer and start the program SETUP.EXE with a double-click.)

