

Customer Tips

dc99cc088
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... for the user

Receiving A4 Originals Faxed to the DC 332/340

Purpose

When an A4 sized document is faxed to the Document Centre 332/340, the bottom portion of the original may be received as a separate page when printed on letter sized (8-1/2 x 11") paper.

Some customers have also had similar experiences when they receive letter size faxes printed to letter size paper, as well as A4 size faxes printed to A4 size paper.

Use the following steps to resolve either of these situations.

Increase Incoming Fax Page Margin

NOTE: These steps require a Document Centre with fax capability enabled.

1. On the User Interface, press [**Access**].
2. Enter the Key Operator's password (default is #22222).
3. Select [**Fax Setups**].
4. Select [**Fax Terminal Setup**].
5. Select [**Fax Printing Options**].
6. Select [**Receive Reduction**] and ensure it is set to Auto.
7. Select [**Page Margin**] and increase it to 1.10 inches (or 28 millimeters if your Document Centre is configured for metric measurement units).
8. Press [**Save**].
9. Press [**Close**] twice.
10. Press [**Exit**].
The Document Centre reboots.
11. Send a test fax with an A4 sized original to the Document Centre to confirm the proper reception of A4 sized faxed originals.

This document applies to these **Xerox** products:

	WC Pro 32/40 Color
	WC Pro 65/75/90
	WC Pro 35/45/55
	WC M35/M45/M55
	DC 555/545/535
	DC 490/480/470/460
	DC 440/432/425/420
x	DC 340/332
	DC 265/255/240
	DC 230/220
	DCCS 50

Additional Information

Xerox Customer Service welcomes feedback on all documentation - send feedback via e-mail to: USA.DSSC.Doc.Feedback@mc.usa.xerox.com.

You can reach Xerox Customer Support at 1-800-821-2797 (USA), TTY 1-800-855-2880 or at <http://www.xerox.com>.

Other Tips about Xerox multifunction devices are available at the following URL: <http://www.xerox.com/DocumentCentreFamily/Tips>.

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