Installing and Uninstalling Windows[®] 7 Xerox Print Drivers Customer Tip

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xerox

This document applies to Xerox Print Drivers for the Windows 7 Operating System.

Purpose

This document contains the procedure to install and uninstall Xerox Print Drivers in a Microsoft Windows 7environment.

Prerequisites

The print driver files must be placed in a location accessible from the workstation in which the print driver will be installed.

Installation Procedure

- 1. From Windows 7 click on 'Start→ Control Panel'.
- 2. Click on 'Devices and Printers'. If that selection is not available search for 'Printers' in the 'Search Control Panel' field.

| 🔗 🖓 • Control Panel • All Control Panel Items • | | Search Control Panel | |
|---|----------------------|--|--|
| Adjust your computer's setting | 5 | View by: Small icons 💌 | |
| P Action Center | administrative Tools | 🐻 AutoPlay | |
| Honore Backup and Restore | Color Management | Credential Manager | |

- 3. Select 'Add a printer' and then 'Add a local printer'.
- 4. Within the 'Choose a printer port' window select 'Create a new port:'
- 5. Choose 'Standard TCP/IP Port' from the 'Type of port' pull-down.

| Choose a printer port | |
|------------------------------------|--|
| A printer port is a type of connec | tion that allows your computer to exchange information with a printer. |
| O Use an existing port: | LPT1: (Printer Port) |
| Create a new port: | |
| Type of port: | Standard TCP/IP Port |
| | Local Port |
| | Standard TCP/IP Port |

- 6. Within the 'Type a printer hostname or IP address' window enter the 'Hostname or IP Address' of the printer and select [Next].
 - *Note:* The 'Port name' will mirror the IP address or Hostname. You may change the Port name in this step to something you can identify easier.

| Type a printer hostname o | IP address | |
|-----------------------------|-------------------------------------|---|
| Device type: | TCP/IP Device | ¥ |
| Hostname or IP address: | | |
| Port name: | | |
| 🔲 Query the printer and aut | omatically select the driver to use | |

7. In the 'Install the printer driver' window select [Have Disk...].

| Install the printer driver Choose your printer from the list. Click Windows Update to see more models. To install the driver from an installation CD, click Have Disk. Manufacturer Printers Printers Prin | Choose your printer from the list. Click Windows Update to see more models. | |
|--|---|------------|
| To install the driver from an installation CD, click Have Disk. Manufacturer Printers Kerox Phaser 6120 PS Kerox Phaser 6120 NP S This driver is digitally signed. Windows Update Have Disk | | |
| Manufacturer Printers Printers Printe | To install the driver from an installation CD, click Have Disk. | |
| Xerox Xerox Phaser 6120 PS Xerox Phaser 6120 PS Xerox Phaser 6100 MPS Xerox Phaser 6100 MFP-D PS Xerox Phaser 6100 MFP-N PS This driver is digitally signed. | | |
| Xerox Image: Acrox Phaser 6120 PS | | |
| Xerox Xerox Phaser 6120 PS Xerox Phaser 6120 PS Xerox Phaser 6100 MPS Xerox Phaser 6100 MFP-D PS Xerox Phaser 6100 MFP-N PS This driver is digitally signed. | | |
| | cturer A Printers | • |
| This driver is digitally signed. Windows Update Have Disk | Xerox Phaser 6120 PS | |
| This driver is digitally signed. This driver is digitally signed. | | |
| This driver is digitally signed. Windows Update Have Disk | | - |
| 🕞 This driver is digitally signed. 🥼 Windows Update 🛛 Have Disk 🕌 | | - 1 |
| | | \sim |
| Tell me why driver signing is important | driver is digitally signed. Windows Update Have Disk | - |
| | me why driver signing is important | |
| | | |

- 8. Browse to the location where you saved the Print Driver files and select [Open] and then [OK].
- 9. In the 'Install the printer driver' window choose the printer you are installing the driver for and select [Next].

| | I the printer driver |
|-------|---|
| | Choose your printer from the list. Click Windows Update to see more models. |
| - T | To install the driver from an installation CD, click Have Disk. |
| | |
| | |
| Print | |
| | erox ColorQube 9201 PS |
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| | his driver is digitally signed. Windows Update Have Di |

10. Within the '**Type a printer name**' window you can manually enter a printer name or accept the default provided. Select **[Next]** which will start the print driver installation.

11. Within the 'Printer Sharing' window choose to either share the printer or not, and select [Next].

| iharing | |
|-----------------|---|
| | nis printer, you must provide a share name. You can use the suggested name hare name will be visible to other network users. |
| ot share this p | vinter |
| this printer s | o that others on your network can find and use it |
| are name: | Xerox ColorQube 9203 PS |
| cation: | |
| omment: | - - |
| | 1 |
| | |
| t a | it to share th v one. The s : share this p his printer s re name: ation: |

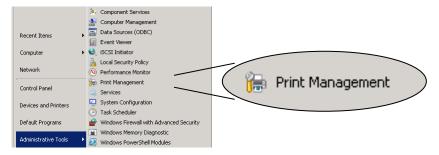
- 12. You will receive a message stating that you successfully installed the printer.
- 13. To verify that the driver install select **[Print a test page]**. You will be given a message stating that the test page was sent to the printer. Select **[Close]**.
- 14. Once the test page successfully prints select [Finish].
- 15. You'll notice that the printer is now included in the 'Printers and Faxes' section within the Control Panel.
- 16. You have successfully installed the print driver.

Uninstall Procedure

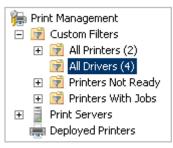
- 1. From Windows 7 click on 'Start→ Control Panel'.
- 2. Select 'Devices and Printers'.
- 3. Find the device you would like to uninstall and right click on the printer icon.
- 4. Select 'Remove device'.



- 5. Select **[Yes]** when asked **"Are you sure you want to remove this device?**" The device will disappear from the **'Printers and Faxes'** section. Close the **'Control Panel'** window.
- 6. From Windows 7 select 'Start → Administrative Tools → Print Management'.



7. Within the '**Print Management**' window select '**Custom Filters** -> All Drivers'.



- 8. Right click the print driver you want to delete and select 'Delete'.
- 9. Click **[Yes]** when asked to confirm you want to delete the driver.
- 10. Within the same window verify that the printer does not exist in the 'All Printers' or 'Printers Not Ready' directory.
- 11. You have successfully uninstalled the print driver.

Additional Information

You can reach Xerox Customer Support at http://www.xerox.com or by calling Xerox Support in your country.

Xerox Customer Support welcomes feedback on all documentation - send feedback via e-mail to: USA.DSSC.Doc.Feedback@mc.usa.xerox.com.

Other Tips about Xerox multifunction devices are available at the following URL: http://www.office.xerox.com/support/dctips/dctips.html.

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