

Customer Tips

... for the user

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Creating Print Ready Files

Purpose

Xerox may ask you to create a print ready file to assist in troubleshooting.

What is a print ready file?

A print ready file is one that is ready to submit to a print device. The file contains all the resources (or references to the resources) that enable it to print. These files are typically in either a PostScript or PCL format, depending on the print driver used to create the file.

Print ready files differ from source files. Source files describe how the file displays on the screen. The print ready file describes how the file displays on paper.

A source file might be a MS Word document, which MS Word interprets for the screen or monitor, but a print device does not know how to display it on the page. The print driver, (PS or PCL) does this conversion. A print ready file is the file that the print device interprets to create marks on the page.

Creating a Print Ready File

The easiest way to create print ready files is similar for all the major operating systems. The following procedure works 95% of the time. Try this procedure – if it does not work for you, use one of the procedures in “Alternative Methods to Create a Print Ready File.”

1. Open the document in an application (such as MS Word, Notepad, etc.).
2. Select the printer for which you wish to create a print-ready file. Check the box **Print to file**. You can find this box in different locations depending on the application and operating system in use. **Print to file** is almost always in the first dialog box to appear after you choose [**File: Print**].

Note: For a Macintosh OS, there is no check box that allows you to create a print ready file. Instead, there is a pulldown menu in the upper right corner of the dialog box labeled [**Destination**]. Select [**File**] and then [**Save**]. Then choose a location for the file.

3. Click [**Print**] or [**OK**]. The button name depends on the application/operating system in use.
4. Decide where to save the file then click [**OK**] or [**Save**], depending on the application/operating system.

If the procedure above does not work for you, use the procedure in the following section that corresponds to your operating system.

This document applies to these **Xerox** products:

x	WC Pro 32/40 Color
x	WC Pro 65/75/90
x	WC Pro 35/45/55
x	WC M35/M45/M55
x	DC 555/545/535
x	DC 490/480/470/460
x	DC 440/432/425/420
x	DC 332/340
x	DC 265/255/240
x	DC 220/230
x	DCCS 50

Alternative Methods to Create a Print Ready File

UNIX

These terms are used in the examples:

Path	Path to the location where you want to create the print ready file.
Print-ready.ps	Name of the print ready file you are creating.
Options	The arguments you are using for the job.
Filename	Name of the file you are printing.
Queuename	Queue name of the printer.

Use one of the following methods to create a print ready file:

- If you are using the DCPR print tool, type the following command:
`dcpr -o /[path]/print-ready.ps -d[queuename] [options]
[filename]`
- In many applications, you are prompted for a print command within the Print dialog box. Type the following:
`cat > [path]/print-ready.ps`
- CWPrint
After typing the CWPrint command:
 - From GUI – in the print to file field, enter the name of the file you wish to create. The file is created in your current working directory.
 - From TTY – Type `13` (print to file) and press **[Enter]**. When prompted, supply the (absolute path) file name, for example: `/path/filename.ps`

OS/2 WARP

Perform the following steps to produce a print-ready file.

1. Select **[File: Print]** from your application.
2. Select **[Properties]**.
3. Select the **[Advanced]** tab, make these selections:
 - Under **[Print To]**, check the box **[Raw PostScript File]**.
 - In the field provided, enter the file path and name.
4. Select **[Save]** and then **[Print]**.

Windows NT

1. Select [**Start: Settings: Printers**].
2. Right click on the printer you wish to use and select [**Properties**].
3. On the [**Ports**] tab, scroll through the list of ports until you find the port called [**File**] and check the box to the left of it.
4. Click [**OK**].

Windows 9x and ME

1. Select [**Start: Settings: Printers**].
2. Right click on the printer you wish to use and select [**Properties**].
3. On the [**Details**] tab, select [**File**] from the pulldown menu labeled **print to the following port**.
4. Click [**OK**].

Windows 2000 and XP

1. Select [**Start: Settings: Printers**].
2. Right click on the printer you wish to use and select [**Properties**].
3. On the [**Ports**] tab, scroll through the list of ports until you find the port called [**File**] and check the box to the left of it.
4. Click [**OK**].

The printer is now configured to print to file. Select this printer from the application you are using to print and send the job. For some applications, such as Notepad, you must set this printer as your default printer. After final confirmation to send the job, Windows asks you where you want to save the file.

Note: In the Windows operating systems, the printer object on the local host can be configured directly to print to file.

Additional Information

Xerox Customer Service welcomes feedback on all documentation - send feedback via e-mail to: USA.DSSC.Doc.Feedback@mc.usa.xerox.com.

You can reach Xerox Customer Support at 1-800-821-2797 (USA), TTY 1-800-855-2880 or at <http://www.xerox.com>.

Other Tips about Xerox multifunction devices are available at the following URL: <http://www.xerox.com/DocumentCentreFamily/Tips>.

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