

Xerox Office Advisor

Resources to Build your Leadership Skills

Learning how to effectively interact with different personalities or generations at work can be a challenge for anyone. Let these resources guide you when working with clients, colleagues, bosses and employees. It's a great way of growing your leadership skills.



Articles

What Millennials Want In The Workplace (And Why You Should Start Giving It To Them)

Forbes, Rob Ashgar, January 13, 2014

This article offers a good look at the collaborative style of what is fast becoming the most populous generation in today's workforce. Learn how to get the most out of any project with a millennial team member.

Dealing With Different Personality Types in the Workplace

Today Magazine, August 8, 2014

Get practical tips on how to deal with sometimes difficult situations at work. Learn ways to turn things around and lead yourself and others in a better direction by understanding the personalities at work.

Five Things I Have Learned As A Millennial Working With Baby Boomers

Colleen Dilen Schneider leads by example in this article. Let yourself learn from her experiences and open your mind to learning from others you interact with in much the same way.

Infographic

Optimizing Marketing for the Millennial Mindset

Marketing to any group naturally involves leading them where you want them to go. This informative, easy-to-follow infographic can give you valuable insights about how to do just that for the millennial generation.



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Quizzes

HumanMetrics Jung Typology Test

The Myers Briggs test and Carl Jung approach combines here to offer you a good look into yourself. By understanding yourself better, you can then understand different personalities and find ways to work more easily with varying approaches.

The Keirsey Temperament Sorter

This 70-question test was developed by Dr. David Keirsey and is used around the world. Learn if you are a Guardian, Supervisor, Inspector, Provider or Protector as a way of advancing your personal growth.

Apps

The Tip

by Harvard Business Review

Get a management tip a day and maintain your awareness of key leadership building skills, including how to work with different people.

Leadership Development

by Smart Media Innovation

This free app gives you access to webinars and discussions from top leadership coaches. Managers and non-managers alike can learn from the topics covered.

Winning Leadership Qualities

by KoolAppz

A very step-by-step approach on how to become a great leader. This powerful app covers all topics including relationship building and personal interactions at work.