

*Integrated. Workflow. Results.*

Make easy work  
of hard copy jobs.

# QDirect.SCAN™ for Xerox



**SUBMIT**

- Fast and easy hard copy print job submission.
- Drive volume to lower cost centralized printing facilities.
- Integrate with corporate accounting systems.
- Automate workflow for increased efficiency and lower production costs.

**Rochester Software Associates, Inc.**





HARD COPY CHALLENGES

### Organizations need to centralize hard copy job submission easily and reliably.

Despite the prevalence of electronic files, organizations still work with mounds of paper information—information that needs to be duplicated and distributed on a day-to-day basis. This need results in individuals spending precious time at the copier and not enough on essential tasks.

Copies are typically made on distributed Multifunction Printers (MFPs) instead of centralized printers, resulting in inconsistent quality, limited paper and finishing options, lost productivity, and greater overall expense. How can print centers offer users access to their high-quality, economical hard copy duplication services, while maintaining the ease of use and reliability their customers demand?

### QDirect.SCAN delivers easy and reliable hard copy job submission

QDirect.SCAN leverages the user interface of Xerox Multifunction Printers and includes RSA's QDirect for enterprise print management. QDirect.SCAN streamlines the process for sending hard copy originals to a print center for centralized production. Hard copy documents are scanned and sent to QDirect where an electronic job ticket is automatically created. An acknowledgement receipt is sent back to the user and the job is ready for distribution to any printer in the print center without operator intervention.

Jobs can be batched and released by finishing requirements, delivery location or priority, maximizing the efficiency of operators and equipment. Modular integration with accounting systems, enterprise authentication (LDAP) and QDirect's budgeting module allows the solution to scale with customer requirements. Additionally, print centers can add WebCRD to deliver a complete electronic and hard copy job submission, management, reprint, and accounting solution.

*With QDirect.SCAN, employees spend less time making copies and more time making your enterprise successful.*



### CUSTOMERS TELL US...

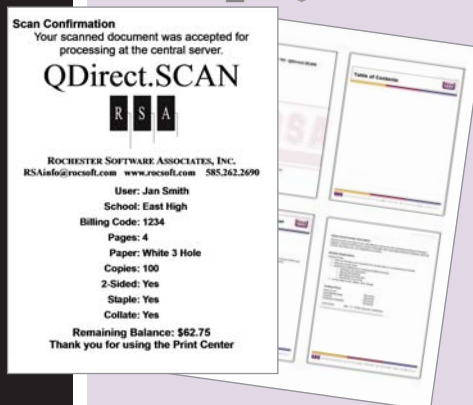
*"It's a time-saver all the way around, because nobody wants to just stand there in front of the copy machine or on your break time or at lunch. It's nice just to have it all taken care of in a matter of a few seconds."*

*"We increased our centralized volume by 1.5 million impressions within 3 months!"*

*"I would manually scan a lot of my practice tests and worksheets for students from home, save as a PDF, then upload to my website for students to see. The MFPs are so much quicker and have so much more capability than any machine I have previously used. Definitely a happy camper here."*

*"Thanks for this new system. For the first time I actually got to spend an entire day planning rather than spending a lot of time making copies."*

### QDirect.SCAN: Spend less time at the copier



*The scan confirmation page lets a user know their job has been successfully submitted. Reverse side shows thumbnails of scanned job.*

### QDirect.SCAN Workflow

- Hard copy documents are scanned at distributed MFPs.
- Ticketing options are entered using the Xerox interface.
- Job and ticketing options are automatically transmitted to the QDirect server.
- QDirect confirms the account has sufficient credit to print the job.
- Confirmation page is generated and automatically printed at the MFP.
- QDirect creates a print ready file with electronic job ticket.
- Electronic jobs (native documents and PDF files) can be submitted via optional WebCRD.
- Jobs can be routed automatically or released by operator for printing.
- QDirect enables accounting, load balancing, and job management via a Java-based graphical user interface.



### End User Benefits

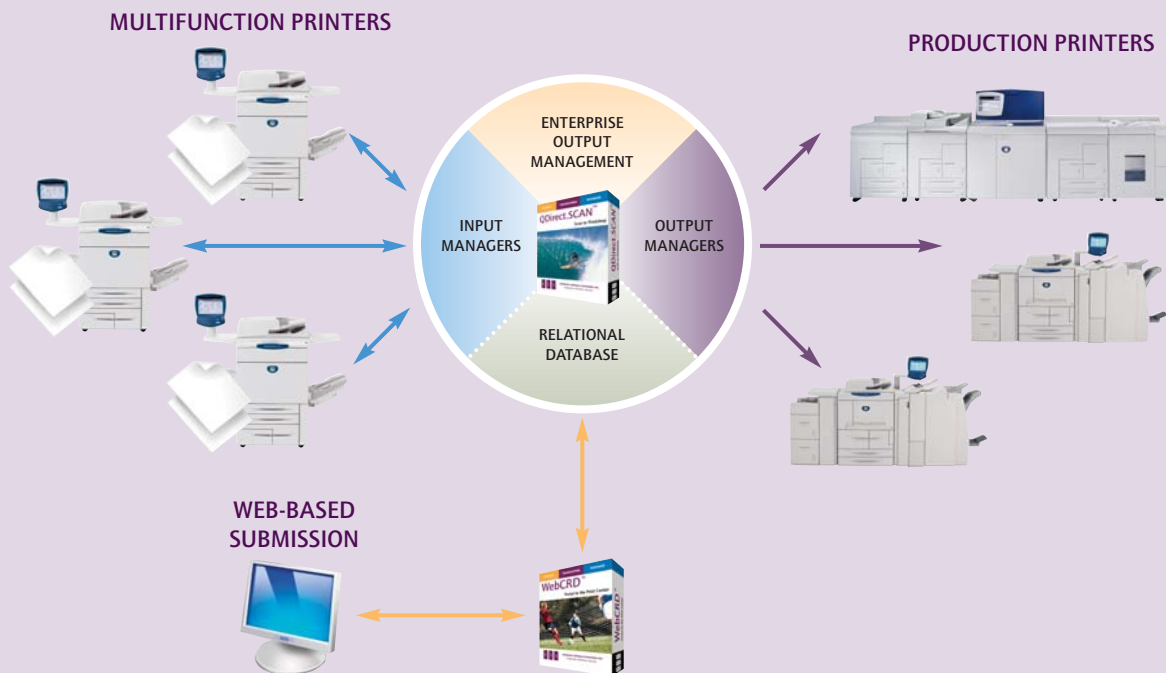
- Save time—no more standing at the copier.
- Ensure job accuracy and peace of mind with receipt of a confirmation sheet.
- Multiple users can submit jobs simultaneously.
- Integrate with accounting system for seamless chargeback.
- Friendly, MFP-based scan and ticket user interface.

### Enterprise Benefits

- Transition significant volume to the print center.
- Optimize/reduce labor required to produce output.
- Integrate with accounting and authentication systems (LDAP and Active Directory).
- Enable office workers to focus on their true job functions, not making copies.

### Print Center Benefits

- Batch and release jobs by specific requirements or destination.
- Limit selection of job ticket options to those defined by the print center.
- Ensure job accuracy via the user-validated confirmation sheet.
- Eliminate errors in production—QDirect automatically applies a job ticket based on the user's selections.
- Simplify management via a graphical user interface.
- Increase efficiency, quality and volume of hard copy and electronic workflows.



Integrated. Workflow. Results.

# QDirect.SCAN™ for Xerox

SUBMIT

Scan original hardcopy and enter job ticket on the MFP touchscreen.

Job ticket fields can be customized by the Print Center.

The job is sent electronically for production and a confirmation page with ticketing information and thumbnails is printed automatically at the MFP.

The screenshot shows two pages of the QDirect.SCAN interface. Page 1 (of 2) includes fields for School (East High), User (jsmith), Copies (100), Paper Color (White), Sides Printed (Two Sided), and Staple (Yes). Page 2 (of 2) includes fields for 3-Hole Punch (Yes), Collated (Yes), Account Code (1234), and Priority (Low). Navigation buttons like Back, Next, Exit, Options, and Reset are visible at the top of each page.

The Scan Confirmation page displays the following information:  
Scan Confirmation  
Your scanned document was accepted for processing at the central server.  
**QDirect.SCAN**  
R S A  
ROCHESTER SOFTWARE ASSOCIATES, INC.  
RSAinfo@rocsoft.com www.rocsoft.com 585.262.2690  
User: Jan Smith  
School: East High  
Billing Code: 1234  
Pages: 4  
Paper: White 3 Hole  
Copies: 100  
2-Sided: Yes  
Staple: Yes  
Collate: Yes  
Remaining Balance: \$62.75  
Thank you for using the Print Center

To the right, there are four thumbnails of scanned documents, including one with the RSA logo.

## Specifications

- QDirect.SCAN leverages the familiar Xerox MFP interface for job ticketing.
- QDirect.SCAN includes QDirect, RSA's Enterprise Output Manager, running on a reliable Sun server provided by RSA.
- The QDirect management client is a graphical, Java-based interface that can be accessed from anywhere on the Internet.
- Options include:
  - Integration with accounting systems
  - Enterprise authentication (LDAP and Active Directory)
  - Budgeting module
  - WebCRD web-based submission and reprints



Rochester Software Associates, Inc.  
Integrated. Workflow. Results.

69 Cascade Drive  
Rochester, New York 14614  
www.rocsoft.com

Phone 585 . 262 . 2690  
Fax 585 . 262 . 4808  
Email RSAinfo@rocsoft.com