



Xerox® LiveKey®

Business process automation
that makes your organization
more efficient.

Make your documents, data workflows and ECM repositories more intelligent, secure and cost-effective.

Xerox® LiveKey® puts an innovative process automation solution to work for you that delivers a new world of savings and efficiency to your business.

Accelerate Your Business Processes through Automation

Manually copying, packaging and shipping your data and documents to a central processing center within or outside your organization can mean hours – even days – of tedious and costly work. But what if you could capture and automatically process paper-based information in seconds, slashing your turnaround time by days or weeks? The Xerox® LiveKey Business Process Connector makes it possible.

LiveKey seamlessly operates with your Xerox® Multifunction Printer (MFP) or multi-vendor printer, allowing you to start and complete the document processing more accurately and efficiently than ever.

The Xerox® LiveKey Business Process Connector can greatly reduce labor by eliminating manual steps including copying, collating and packing of documents. It also indexes the documents at the MFP, or from a convenient web portal from a desktop workstation, offering flexibility to meet specific customer requirements.

With LiveKey, the benefits to your organization can be amazing, including lower costs, fewer processing errors, greater security and faster, better service to your clients.

Extend the Value of Your MFPs

You already rely on your MFPs to keep your office running smoothly and depend on them for everyday tasks such as copying, printing, scanning and faxing. Now they are also the digital on-ramp to the most automated and complete Software as a Service (SaaS) workflow system on the market today.

Xerox® LiveKey works in tandem with the Xerox® Transactional Content Manager (XTCM) to form the backbone of this innovative solution. Together they offer a web-based ECM process for document management [repository] and transaction content management.

The Paperless Chase

LiveKey / XTCM replaces paper-based document handling and processing with an entirely automated, customized process that is easily accessed through a networked MFP with a custom user interface. The result is an intelligent solution that combines the speed and cost-efficiency of fax with the security, tracking and confirmed delivery of parcel services.

LiveKey / XTCM is offered in a SaaS model either hosted in one of many, state of the art Xerox data centers or within your network.

Take Your Workflow to the Cloud

LiveKey / XTCM leverages Xerox Extensible Interface Platform® (EIP) and cloud computing. EIP turns the MFP into a workflow node on the business network. Customized buttons at the key-pad level connect to pre-programmed routing schemes that securely send documents to specified destinations – with individual security levels for each user, and workflow components for processing and tracking.

With cloud computing from Xerox, documents are received and acknowledged immediately via a network of remote servers hosted on the Internet typically known as a cloud. From there, LiveKey / XTCM does the rest, handling content upload, reporting, security, archiving and retention. It's also capable of integrating with other data driven systems such as ERP or CRM systems.

The solution is completely customizable, and can provide the ultimate flexibility and speed of implementation, to tackle even the most complex document or workflow needs.



2012 Process Revolution Study – Moving Your Business from Paper to PCs to Tablets*

52% reported that administrative staff in their organization would be a third or more productive if their processes were work-flowed using scanned forms and documents, with automated data capture.

For more information about EIP, go to www.xerox.com/eipinfo

A SaaS solution unlike any in the industry – intelligent, secure and cost-effective.

Intelligent – save time and accelerate your business transactions.

When you scan and electronically link your documents to Xerox® LiveKey® / XTCM, your transaction process starts immediately and finishes faster.

You can quickly categorize and sort documents for easy retrieval or data processing. Not only can the indexing or identification of documents be customized, but with our Smarter Document Technologies they can also be automated. This can transform costly manual data entry with cost effective manual exception handling.

LiveKey / XTCM is even intelligent enough to identify documents with incomplete or missing information. This greatly reduces errors and offers you the ability to search and retrieve with real time information and document display from a secure data portal.

You can also set automatic notifications and/or alerts, review, manage and immediately approve transactions prior to delivering seamlessly to 3rd party and/or home grown applications such as ERP, CRM, and others.

Secure – keep your critical client data safe.

Xerox® LiveKey uses the most reliable security, authentication and encryption protocols so you can be confident that captured information stays where it belongs. This makes meeting regulatory compliance and requirements such as HIPAA and Sarbanes-Oxley much easier.

Audit trails are also automatically created for each user, providing you with all the information you need for reporting. In addition, user authentication ensures that your employees have access to only the workflows required for their jobs.

Authentication can be customized for your organization and may include one or several security layers to support even the most stringent security requirements.

When you add Hosting for LiveKey / XTCM, electronically captured data and documents are transferred to a fully secure Xerox repository, within an encrypted, secured or private cloud environment with automatic backup and disaster recovery for even greater peace of mind.

Cost-effective – significantly reduce your labor, shipping costs and turn around time.

Using an electronic scan delivers significant savings for your organization from day one. LiveKey / XTCM not only eliminates the costly labor associated with copying, sorting, identifying and packaging documents, but it also eliminates the need to spend thousands of dollars each month shipping your documents.

You'll also reduce the expense of rework due to document errors as you can immediately verify that the information has been captured and sent correctly. By automating and accelerating the entire document process, you and your staff will spend less time shuffling documents and tracking progress (reduce turn-around time) and gain valuable time to devote to your business.

Annual savings could be as high as 30% over a traditional paper-based process – and you'll enhance your ROI by extending the use of the MFP devices in which you've already invested.



Helping You to Reduce Paper Waste

Xerox® LiveKey® / XTCM helps you reduce paper waste by eliminating the need to make extra copies for shipping and storage.

Business process automation lets you concentrate on your core business.

Xerox® LiveKey® / XTCM helps you multiply the advantages.

Transform the manual processing of documents into a highly intelligent, secure and cost-effective process with a host of benefits:

- Replace paper-based document processes with simple scanning and distributed capture
- Provide multiple layers of security with role-based authentication
- Customized workflows support your efforts to replace paper with process automation
- Provide users with web interfaces customized to facilitate their work
- Greatly reduces labor and shipping costs
- Immediately process transactions and eliminate delays in decision-making

A complete, document processing automation service for numerous industries:

- Healthcare (Provider/Payer)
- Insurance
- Financial Services
- Education (K-12 / Higher Ed)
- Transportation
- Communications
- Hospitality
- Government
- Travel
- Retail

Automate business applications for almost every functional group in your organization:

- Human Resources
- Accounts Payable
- Travel and Expenses
- Insurance and Healthcare Claims
- Finance and Accounting
- Information Technology Services
- Document and Data Management
- Customer Care
- Payment Recovery

To learn more about the Xerox® LiveKey Business Process Connector or any of our leading document or business processing solutions, please visit www.acs-inc.com/livekey.aspx or contact your local Xerox representative today.

